

**City of Roman Forest, Texas**

**Fiscal Year October 1, 2022 – September 30, 2023**

**Proposed**

**OPERATING BUDGET**

**GENERAL FUND**

**2016 CERTIFICATE OF OBLIGATION**

**DEBT SERVICE FUND**

Proposed Total Property Tax Rate for 2022 = .6054%

Maintenance and Operations Rate = .4779%

Debt Service Rate = .1275%

A Public Hearing on the proposed budget was held on September 13, 2022 at 6:30pm at 2430 Roman Forest Boulevard, Roman Forest, TX 77357.

A Public Hearing on the proposed tax rate was held on September 7, 2022 at 6:30pm at 2430 Roman Forest Boulevard, Roman Forest, TX 77357.

The members of the governing body voted on the proposed budget and the proposed tax rates on September 13,2022 as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

**Total Debt Obligations**

Total debt obligation for 2022-2023 fiscal year for the City of Roman Forest secured by property taxes: $249,287.50

This notice and the FY 2022-2023 City of Roman Forest Budget will be filed with the County Clerk and posted on the City’s website upon passage by City Council.

**Mayor**

Chris Parr

**City Council**

Mitchell Davis - Position 1

Nelda Adkins - Position 2

David Mullane - Position 3

Greg Partin - Position 4

James Brooks - Position 5

**Interim City Administrator**

Liz Mullane

**City Secretary**

Kelly Belmore

**Department Heads**

Chief Carlisle, Police Department

Kris Duke, Court Clerk

Brian Stanley, Municipal Court Judge

James Reeves, Maintenance Supervisor

**GENERAL FUND REVENUES 2022-2023**

PROPERTY TAXES 955,184.25

MUNICIPAL COURT

 Municipal Court Traffic Income 115,000.00

 Truancy Prevention Fund 5,100.00

 Warrant Fees 2,200.00

 OMNI Fees State 840.00

 OMNI Base Fees 330.00

OMNI Fees Local 238.00

Time Pay Fee Local 78.00

Time Pay Efficiency 1,700.00

State Comptroller Court Cost 93,000.00

Municipal Court Technology Fund 4,200.00

Municipal Jury Fund 102.00

Municipal Court Security Fund 5,100.00

State Judge Technology Fund 185.00

POLICE DEPARTMENT INCOME

 Miscellaneous Income 1,000.00

 Contract Services 350,000.00

 Training Income 4,000.00

FRANCHISE REVENUE

 Centerpoint Energy 16,000.00

 Entergy 35,000.00

 Suddenlink 17,000.00

 Southwestern Bell/AT&T 2,000.00

 Waste Services 9,500.00

BANK INTEREST 1,000.00

CIVIC INCOME

 Pavilion Rental 2,500.00

BUILDING DEPARTMENT

 Permit Admin Fees 15,000.00

 Review and Inspection Fees 200,000.00

 Permit Fees 87,500.00

 Logging Permits 2,000.00

 Culvert Permits 10,000.00

 City Permit Fee 20,000.00

FEMA GRANT 2016 FLOOD – 4269 55,906.09

 FEMA GRANT 2016 FLOOD – 4272 173,881.73

 FEMA GRANT HARVEY FLOOD – 4332 67,922.25

 TDEM CLFRF 249,020.48

POOL INCOME

 Pool Passes/Party Fees 21,500.00

 Pool Concession 4,500.00

**TOTAL INCOME $2,528,487.80**

**GENERAL FUND EXPENDITURES**

GENERAL OPERATING

 Administrative Salaries 120,690.00

 Secretary Certification Pay 1,500.00

 City Secretary Overtime 900.00

 Taxes – Employer FICA 74,149.23

 Penalties and Fees 300.00

 City IRA Contribution 29,078.13

 Miscellaneous 2,500.00

 Workers Comp Insurance 19,034.00

 Liability Insurance 19,298.00

 Property Insurance 6,368.00

 Dues and Subscriptions 1,800.00

 Office Supplies 3,500.00

 Kitchen Supplies 650.00

 Office Equipment 7,000.00

 City Technology Support 8,650.00

 Municode Website 2,500.00

 Municode Ordinance Codes 2,400.00

 Postage 750.00

 Accounting Fees 1,000.00

 Attorney Fees 18,000.00

 Mo. Co. Appraisal District 9,800.00

 Audit Fees 15,000.00

 Engineering Fees 12,000.00

 Publication of Public Notices 2,000.00

 Unemployment Insurance 2,000.00

 Miscellaneous (Mayor) 1,000.00

 Training and Education 4,000.00

 City Emergency Expenses 6,000.00

 Medical Insurance 93,300.00

 Election Expense 5,000.00

 Cleaning Supplies 1,600.00

 Cleaning Services 6,500.00

BANK FEES 1,700.00

UTILITIES

 Electric 7,500.00

 Telephone and Internet 2,000.00

 Natural Gas 600.00

 Water 750.00

BUILDING AND CODE COMPLIANCE

 Fuel and Oil 1,100.00

 Vehicle Maintenance 1,000.00

 Education and Training 1,800.00

 Uniforms 300.00

 Postage 2,000.00

 Supplies 650.00

 Technology 4,500.00

 Technology Support 500.00

 Dues and Subscriptions 400.00

 Compliance Salaries 59,100.00

 Compliance Overtime 1,000.00

 Review and Inspection Services 200,000.00

FEMA GRANT 4269 EXPENDITURES

 RFT001D – Shrek Pond Spillway 8,539.00

 RFT006C – Road Damages 6 16,626.18

RFT005C – Road Damages 5 15,646.74

RFT001G – RF Park Damages 15,094.17

FEMA GRANT 4272 EXPENDITURES

 RFT001C – 4272 Road Damages 1 51,681.33

 RFT002C – 4272 Road Damages 2 58,443.81

 RFT004C – 4272 Road Damages 4 16,500.65

 RFT005C – 4272 Road Damages 5 2,392.80

 RFT003C – 4272 Road Damages 3 44,863.14

 FEMA GRANT 4332 EXPENDITURES

 00101 – Pavilion Contents Harvey 5,889.48

 00103 – Pool House Contents Harvey 4,614.97

 00104 – Pump House Contents Harvey 236.28

 00105 – Road Repairs Harvey 15,302.25

 City Hall Repairs 3,104.00

 Pool/Splash Pad Pumps 1,223.80

 Pool House Repairs 28,112.20

 Mitigation on Pool House 9,439.27

MUNICIPAL COURT

 Municipal Court Salaries 21,570.00

 Court Clerk Overtime 1,000.00

 Court Clerk Certification Pay 2,000.00

 Judge and Attorney Fees 6,000.00

 Municipal Court Technology Fund 4,200.00

 OMNI Fees 1,150.00

 Time Pay Fees 100.00

 Municipal Court Security Fund 1,700.00

 State Comptroller Court Costs 93,000.00

 State Judicial Support Fee 400.00

 Court Education 550.00

 Court Software 4,000.00

 PUBLIC WORKS

 Major Equipment Purchase 5,000.00

 Maintenance Salaries 107,550.00

 Maintenance Overtime 9,000.00

 Maintenance & Repairs 6,000.00

 City Hall Maintenance 4,400.00

 Drainage Outfall Maintenance 13,500.00

 Road Repair 9,000.00

 Traffic Signs 1,500.00

 Pesticides and Fogging 2,000.00

 Fuel/Oil 3,000.00

 Shop Supplies 925.00

 Tools/Material Purchase 4,000.00

 Uniforms 750.00

POLICE DEPARTMENT

 Police Salaries 589,970.00

 PD Overtime 13,000.00

 Certification Pay 7,500.00

 Certificate Pay 4,836.00

 Equipment Allowance 5,626.00

 Longevity Pay 5,017.00

 Special Duty Differential 4,512.00

 Patrol Fuel 35,000.00

 Maintenance & Repairs 16,000.00

 Community Outreach 1,000.00

 Uniforms 3,000.00

 Cell Phone 1,300.00

 Mobile Data Terminals 4,000.00

 Radio User Fees 2,700.00

 Records Management System 3,200.00

 Technology Hardware Software 12,000.00

 PD Technology Support 4,900.00

 Office Supplies 4,000.00

 Police Supplies 13,000.00

 Canine Supplies 2,500.00

 Miscellaneous 1,200.00

 Training/State School 6,500.00

 Telephone 3,400.00

PARKS AND RECREATION

 Lifeguard Salaries 14,500.00

 Pool Chemicals 7,000.00

 Pool Supplies 600.00

 Pool & Splash Pad Maintenance 4,500.00

 Park & Pool Utilities 8,000.00

 Pool Concession 1,500.00

 Miscellaneous 1,650.00

 Park Equipment Repairs 5,000.00

 CAPITAL OUTLAY – Police Department 65,600.00

 COVID Local Recovery 249,020.48

Developer Reimbursement 11,300.00

Capital Outlay – Code Compliance 25,000.00

PRINCIPAL 8,337.20

INTEREST 1,632.74

SAVINGS 15,513.95

**TOTAL EXPENSE $2,528,487.80**

**NET ORDINARY INCOME $0.00**

**TOTAL OTHER INCOME $0.00**

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**CITY OF ROMAN FOREST**

**2016 CERTIFICATE OF OBLIGATION**

INCOME

BANK INTEREST 500.00

**TOTAL INCOME 500.00**

EXPENSE

 DRAINAGE AND ROADS 118,648.62

**TOTAL EXPENSE 118,648.62**

**NET ORDINARY INCOME $-118,148.62**

**CITY OF ROMAN FOREST**

**DEBT SERVICE**

REVENUES

 Property Tax – Debt Service 249,787.50

**TOTAL INCOME 249,787.50**

EXPENDITURES

 Principal – 2016 CO 140,000.00

 Interest Paid – 2016 CO 109,287.50

 Paying Agent Fee 500.00

**TOTAL EXPENSE 249,787.50**

**NET INCOME $0.00**