

# 2022 POOL RENTAL

After hours pool rental (minimum 2-hour rental): Private parties are scheduled outside of the normal hours of operation or when the pool is closed to the public. Times are generally 8-10 am or 8-10 pm Tuesday through Sunday or after 3:00 p.m. on Mondays. Times are subject to change if the pool hours change based on usage, so please check with the office to finalize.

1-50 people (max of 50 attendees):

Two lifeguards required: \$200.00 For the first 2 hours

Each additional hour is \$80.00 per hour.

Above 50 attendees (50 swimmers and 10 adult chaperones):

Three lifeguards required: \$300.00 For the first 2 hours

Each additional hour is \$100.00 per hour.

Additional staffing needed as determined by the City Administrator and/or the lifeguards on duty for above 50 attendees will be an additional \$40.00 per hour per lifeguard/staff member.

A \$150.00 deposit is required. The deposit is completely refundable provided all conditions are met as set out below.

Additional staffing may be required for pool parties based on the number of attendees. Please be aware that there is a group (swimmers and non-swimmers) limit. At the start of the event if the number of attendees extends beyond the group limit, the lifeguards have the right to cancel the party or deny admittance.

**The lifeguards on duty have full authority to enforce all rules pertaining to the safety of the pool and patrons. The lifeguard's word is FINAL.**

Parties involving children will require the party sponsor to have one adult chaperone for every ten (10) children under the age of eight (8). **Children eight (8) years old and younger must be accompanied in the pool and be within arm's reach of a responsible adult eighteen (18) years of age or older. Children ages 9-12 may swim without being accompanied in the pool by an adult if they are able to pass the swim test administered by the lifeguard staff. Adults must be supervising in the water at all times.**

Any party sponsor not meeting the correct ratio of chaperones to children will be required to pay \$40.00/hour for each additional lifeguard/staff member. The lifeguards on duty have the right to deny admittance of the additional people if prior arrangements are not made and another lifeguard is not available. Payment will be deducted from the deposit.

All parties are required to follow the pool rules posted at the facility and attached to the pool rental form.

Party sponsor is responsible for clean-up and party trash removal. It is the responsibility of the party sponsor to set up and clean up the pool area within the allotted rental time.

If additional clean-up time is required by the lifeguards after the party time has ended, the party sponsor is responsible for paying for the additional clean-up time (example: two (2) lifeguards for thirty (30) minutes of clean-up time will cost an additional \$80.00). This additional fee will be deducted from the deposit.

**Cancellations:**

There will be a 100% refund on all lifeguard/pool rental fees for parties cancelled with a minimum of 72 hours' notice.

There will be a 50% refund on all lifeguard/pool rental fees for parties cancelled with less than 72 hours' notice.

Parties cancelled with less than a 3-hour notice will not receive a refund. The exception is set out below in the inclement weather policy.

Cancellation notices must be in writing and must include the party sponsor's name, date and start time of your party that you would like to cancel. Cancellation notices must be dropped off at city hall or emailed to the city secretary at [Kelly.belmore@rftx.org](mailto:Kelly.belmore@rftx.org). Cancellation notices must be received during office hours (Monday through Thursday between 7:30 a.m. and 5:30 p.m.).

Deposits (less any other incurred expenses as set out above) are refunded within fifteen (15) business days after the event, providing the facility is left clean and undamaged. Refund checks are made out and mailed to the party sponsor. Failure to clean can result in the loss of the entire deposit.

Inclement Weather Policy: When inclement weather occurs during the day of the scheduled party, parties must be cancelled three hours prior to the start time. The City Secretary will assist the party sponsor in rescheduling the party at no charge. Lifeguard fees may be deducted if the party cannot be rescheduled.

If inclement weather occurs during your pool party, please follow the City of Roman Forest Weather Policy.

#### WEATHER POLICY:

Hard Rain: When the lifeguards cannot see the bottom of the pool, the pool will be cleared until the bottom of the pool is visible.

Thunder: When the lifeguards hear thunder, the patrons/guests will be removed from the pool for twenty (20) minutes. Every time thunder occurs, the time will start over again for twenty (20) minutes. When twenty (20) minutes has passed and there is no sound of thunder, the pool may be used again.

Lightning: When the lifeguards see lightning, the patrons/guests will be removed from the pool for thirty (30) minutes. Every time lightning is seen, the time will start over again for thirty (30) minutes. When thirty (30) minutes has passed and no lightning has struck, the pool may be used again. Please note: If heavy lightning occurs, patrons/guests may be asked to leave the facility until it is safe to enter again.

If a party in progress should be stopped due to bad weather, you will be charged a minimum of one (1) hour for each lifeguard or be charged for the time the lifeguards were at the pool preparing for the party. Whichever is more.

If you leave the facility early due to weather conditions, be sure to notify the city secretary and write down the time.

If you decide to stay at the facility and wait out the weather, you will not receive a refund.

**Please remember: The lifeguards on duty have full authority. It is their job to ensure the safety of all individuals at the facility.**

# City of Roman Forest – Summer 2022

Welcome to our pool! Please take a moment to read the Pool Rules and familiarize yourself and your family with them. **THE FOLLOWING RULES MUST BE ENFORCED** for the safety of everyone. **FAILURE TO ADHERE TO THESE RULES AT ANY GIVEN TIME MAY RESULT IN DISMISSAL FROM THE POOL and/or revoking of POOL PASS** without a refund. Thank you.

## Pool Rules

1. All visitors must check in with the gatekeeper.
2. Kids 14 and under must have an adult present at all times. An individual 15 and up requires to show photo ID.
3. Parents are responsible for their children and guests in the pool area.
4. Proper swimming attire is required. *No cotton material.* NO cut-offs and/or colored shirts/shorts/trunks. Water and bleach resistant is preferred.
5. Fitted U.S. Coast Guard life vests for infants and non-swimmers are allowed. Inflatable arm floats are prohibited as those are not recognized as safe flotation devices as they could leak and deflate causing a drowning hazard. Other unsafe recreational devices and toys include inflatable tubes/toys, inner tubes, water rings and swim rings.
6. Infants, and children who are not potty trained, must wear a Swimmer's Diaper.
7. Parents must supervise their children at all times.
8. Cocoa butter, baby oil, margarine, and similar materials are insoluble in the pool water and are prohibited. Swimmers are requested to use commercial suntan and sunscreen preparations only.
9. No gum, outside food, beverages or coolers. Plastic water bottles with a lid are permitted.
10. Alcohol, tobacco, smoking, and vaping is not permitted. Use of facility while under the influence of alcohol or other drugs is prohibited.
11. No pets allowed in pool area, with the exception of service animals.
12. No loud music is allowed. Toys are permitted unless they become an annoyance to others.
13. Bullying, abusive and/or foul language will not be tolerated.
14. Running and rough housing of any sort is not permitted.
15. Anyone with an open sore or a communicable disease is prohibited from swimming.
16. Swimmers in the water have the right of way.
17. No diving in shallow water. No jumping off backwards or doing flips off the side of the pool.
18. To ensure the safety of all participants, Roman Forest pool policy requires that all youth (under 12 years of age) meet the following requirements to enter the pool:
  - a. Pass a Swim Test – to enter the deep end.
  - b. Children under 8 years must have a parent in the water within arm's reach while in a personal approved flotation device or have not passed a swim test.
19. Anyone caught within the locked fenced pool area after hours will be suspended from the pool the rest of the summer and will have trespassing charges filed against them.
20. Be alert to anyone in trouble and call for help immediately. Do not move or remove injured people from the water who complain of back or neck pain.
21. Pool phone is for emergency use only.
22. Every hour there will be a 15-minute Adult Swim. All kids out of the pool on the 45-minute mark.
23. Lifeguards are employed to ensure the safety of swimmers. They have authority to remove from the pool area anyone disobeying the rules or endangering the safety of himself or another person. Lifeguards have the authority to suspend the offender for one day. Repeat violations will result in revocation of swimming privileges for the remainder of the summer.
24. One long whistle blast means to clear the pool.
25. Pool use is prohibited unless supervised by a Roman Forest lifeguard.
26. **LIFEGUARDS HAVE THE ULTIMATE AUTHORITY.**

### POOL SCHEDULE

Hours will be as follows:

Saturday and Sunday (through May)	11:00 am to 7:00 pm*
Open Monday – Memorial Day, July 4 & Labor Day	10:00 am to 8:00 pm
June 1 to August 7 – Open Tuesday through Sundays	10:00 am to 8:00 pm
Closed Mondays for maintenance – Available for Pool Parties	AFTER 3:00 pm

\*Days and hours of operation are subject to change based upon pool usage.

\*\*\*Pool parties will only be booked before and after normal operating hours.

Booking a pool party on a holiday before or after pool hours will have an increased fee and will be subject to lifeguard availability.