



City of Roman Forest, Texas

Fiscal Year October 1, 2021 – September 30, 2022

PROPOSED

OPERATING BUDGET

GENERAL FUND

2016 CERTIFICATE OF OBLIGATION

DEBT SERVICE FUND

Total Property Tax Rate for 2020 = .6561%

Maintenance and Operations Rate = .5250%

Debt Service Rate = .1311%

A Public Hearing on the proposed budget will be held on September 7, 2021, at 6:00pm at 2430 Roman Forest Boulevard, Roman Forest, TX 77357.

A Public Hearing on the proposed tax rate will be held on September 14, 2021, at 6:00pm at 2430 Roman Forest Boulevard, Roman Forest, TX 77357.

The members of the governing body voted on the proposed budget and the proposed tax rates on August 10, 2021, as follows:

FOR:

AGAINST:

ABSENT:

Note: Budget and Tax Rate will be voted on at a Special City Council Meeting dated September 14, 2021,

Total Debt Obligations

Total debt obligation for 2021-2022 fiscal year for the City of Roman Forest secured by property taxes: \$248,912.50.

Mayor

Chris Parr

City Council

Lori Koepsel - Position 1

Jill Carlson - Position 2

David Mullane - Position 3

Greg Partin - Position 4

James Brooks - Position 5

City Administrator

Liz Mullane

City Secretary

Kelly Belmore

Department Heads

Chief Carlisle, Police Department

Kris Duke, Court Clerk

Brian Stanley, Municipal Court Judge

Joe Ivy, Maintenance Supervisor

GENERAL FUND REVENUES**2021-2022**

PROPERTY TAXES	815,864.00
MUNICIPAL COURT	
Municipal Court Traffic Income	77,000.00
Truancy Prevention Fund	2,800.00
Warrant Fees	2,000.00
OMNI Fees State	200.00
OMNI Base Fees	300.00
OMNI Fees Local	175.00
Time Pay Fee State	100.00
Time Pay Fee Local	100.00
Time Pay Efficiency	1,000.00
State Comptroller Court Cost	50,000.00
Municipal Court Technology Fund	2,100.00
Municipal Jury Fund	50.00
Municipal Court Security Fund	2,700.00
State Judge Technology Fund	250.00
POLICE DEPARTMENT INCOME	
Miscellaneous Income	1,000.00
Contract Services	262,000.00
Training Income	4,000.00
FRANCHISE REVENUE	
Centerpoint Energy	15,000.00
Entergy	32,000.00
Suddenlink	17,000.00
Southwestern Bell/AT&T	1,800.00
Waste Services	8,000.00
Other Franchise	500.00
BANK INTEREST	1,000.00
CIVIC INCOME	
Pavilion Rental	2,500.00
BUILDING DEPARTMENT	
Permit Admin Fees	20,000.00
Review and Inspection Fees	80,000.00
Permit Fees	47,500.00
Logging Permits	4,000.00
Culvert Permits	4,000.00
Alarm Permits	1,000.00
City Permit Fee	37,500.00
FEMA GRANT 2016 FLOOD – 4269	68,517.07
FEMA GRANT 2016 FLOOD – 4272	268,767.19
FEMA GRANT HARVEY FLOOD – 4332	418,920.16
POOL INCOME	
Pool Passes/Party Fees	15,000.00

Pool Concession	5,000.00
GOVERNMENTAL	
Miscellaneous	500.00
TOTAL INCOME	\$2,270,143.42

GENERAL FUND EXPENDITURES

GENERAL OPERATING

Administrative Salaries	104,947.00
Secretary Training Incentive	1000.00
City Secretary Overtime	800.00
Taxes – Employer FICA	62,269.39
City IRA Contribution	24,419.37
Miscellaneous	2,500.00
Workers Comp	14,000.00
Liability Insurance	17,000.00
Property Insurance	4,300.00
Dues and Subscriptions	1,800.00
Office Supplies	2,500.00
Kitchen Supplies	700.00
Office Equipment	5,600.00
City Technology Support	8,000.00
Website Development	2,950.00
Ordinance Codification	1,200.00
Postage	1,000.00
Accounting Fees	1,000.00
Attorney Fees	18,000.00
Mo. Co. Appraisal District	7,000.00
Engineering Fees	43,055.11
Audit Fee	15,000.00
Publication of Public Notices	2,000.00
Unemployment Insurance	13,023.66
Miscellaneous (Mayor)	1,000.00
Training and Education	4,000.00
City Emergency Expenses	6,000.00
Medical Insurance	81,091.89
Election Expense	4,600.00
Cleaning Supplies	1,400.00
Cleaning Services	6,500.00

PROPERTY/CAPITAL IMPROVMENTS

Road Repair Section 4	22,021.64
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BANK FEES	900.00
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UTILITIES

Electric	6,800.00
Telephone and Internet	1,800.00
Natural Gas	600.00

Water	750.00
BUILDING AND CODE COMPLIANCE	
Compliance Salaries	48,350.00
Compliance Overtime	1,000.00
Fuel and Oil	700.00
Vehicle Maintenance	1,000.00
Education and Training	500.00
Uniforms	300.00
Postage	2,000.00
Supplies	300.00
Technology	3,500.00
Technology Support	500.00
Dues Subscriptions	400.00
Review and Inspection Services	80,000.00
FEMA GRANT 4269 EXPENDITURES	
RFT001D – Shrek Pond Spillway	21,150.00
RFT006C – Road Damages 6	16,626.17
RFT005C – Road Damages 5	15,646.74
RFT001G – RF Park Damages	15,094.16
FEMA GRANT 4272 EXPENDITURES	
RFT001C – 4272 Road Damages 1	51,681.33
RFT002C – 4272 Road Damages 2	58,443.81
RFT004C – 4272 Road Damages 4	44,649.14
RFT005C – 4272 Road Damages 5	69,129.77
RFT003C – 4272 Road Damages 3	44,863.14
FEMA GRANT 4332 EXPENDITURES	
Pavillon Contents Harvey	5,889.48
Pool House Contents Harvey	4,614.97
Pump House Contents Harvey	236.28
Road Repairs Harvey	282,671.71
Parking Lot Repairs Harvey	83,228.45
City Hall Repairs PW2995	3,104.00
Pool/Splash Pad Pumps PW2995	1,623.80
Pool House Repairs PW2995	28,112.20
Mitigation on Pool House PW2995	9,439.27
MUNICIPAL COURT	
Municipal Court Salaries	18,600.00
Court Clerk Overtime	555.00
Court Clerk Certification Pay	1,500.00
Judge and Attorney Fees	3,150.00
Municipal Court Technology Fund	2,000.00
Municipal Tech Fund Carryover	6,544.72
OMNI Fees	550.00
Time Pay Fees	100.00
Time Pay Efficiency Fund	1,000.00
Municipal Court Security Fund	1,350.00
Dues and Subscriptions	55.00
State Comptroller Court Costs	48,000.00

State Judicial Support Fee	300.00
Court Education	700.00
Court Software	1,800.00
PUBLIC WORKS	
Major Equipment Purchase	5,000.00
Maintenance Salaries	103,767.00
Maintenance Overtime	3,000.00
Maintenance & Repairs	5,800.00
City Hall Maintenance	4,000.00
City Hall Harvey Repairs – TML	7,757.17
Entergy Grant	1,000.00
Beautification	847.25
Drainage Outfall Maintenance	13,000.00
Road Repair	5,000.00
Traffic Signs	1,400.00
Pesticides and Fogging	1,600.00
Fuel/Oil	2,700.00
Shop Supplies	700.00
Tools/Material Purchase	1,500.00
Uniforms	1,000.00
POLICE DEPARTMENT	
Police Salaries	479,095.00
PD Overtime	12,500.00
Certification Pay	7,500.00
Certificate Pay	4,290.00
Equipment Allowance	5,555.00
Longevity Pay	3,536.00
Special Duty Differential	3,984.00
Patrol Fuel	20,000.00
Maintenance & Repairs	11,000.00
Community Outreach	600.00
Uniforms	2,400.00
Cell Phone	1,300.00
Mobile Data Terminals	3,500.00
Radio User Fees	2,300.00
Records Management System	3,200.00
Technology Hardware Software	8,200.00
TCLEDDS	465.00
PD Technology Support	4,500.00
Office Supplies	4,000.00
Police Supplies	14,500.00
Canine Expenses	2,000.00
Miscellaneous	800.00
Training/State School	14,982.86
Telephone	3,400.00
PARKS AND RECREATION	
Lifeguard Salaries	14,000.00
Pool Chemicals	2,600.00

Pool Supplies	600.00
Pool and Splash Pad Maintenance	3,000.00
Park & Pool Utilities	8,000.00
Pool Concession	1,500.00
Pool House Harvey Repairs – TML	736.27
Pool Contents – Harvey – TML	1,959.89
Playground – Harvey Repairs – TML	3,014.65
Pool Fence – Harvey Repairs – TML	307.50
Miscellaneous	1,650.00
Park and Pool Repairs	3,000.00
Pavillon Maintenance	6,987.83
Pavillon Contents – Harvey – TML	11,879.15
Pavilion – Harvey Repairs – TML	5,257.48
Mission NE Grant/Pool House Rebuild	15,130.00
Hubbard Park Refurbish	10,000.00
CAPITAL OUTLAY – Police Department	58,230.49
CAPITAL OUTLAY – Public Works	8,300.00
CAPITAL OUTLAY – City Hall	30,000.00
CAPITAL OUTLAY – Section 4, Phase 1 Roads	969,947.37
Developer Reimbursement	1,000.00
PRINCIPAL	5,308.65
INTEREST	227.03
TOTAL EXPENSE	\$3,406,802.80
NET ORDINARY INCOME	\$-1,136,659.38
OTHER INCOME	
Grant Revenue Prior Year	28,477.25
Carryover Prior Year Encumbered	110,402.17
Carryover TML Harvey	30,912.11
Proceeds from Loans	157,424.61
Contributed Capital – Southern Oaks	812,522.76
TOTAL OTHER INCOME	\$1,139,738.90
OTHER EXPENSE	
RF Special Events Fund	3,079.52
TOTAL OTHER EXPENSE	\$3,079.52
NET OTHER INCOME	\$1,136,659.38
NET INCOME	\$0.00

CITY OF ROMAN FOREST

2016 CERTIFICATE OF OBLIGATION

INCOME

BANK INTEREST	50.00
TOTAL INCOME	50.00

EXPENSE

DRAINAGE AND ROADS	117,870.00
TOTAL EXPENSE	117,820.00
NET ORDINARY INCOME	\$-117,820.00

CITY OF ROMAN FOREST

DEBT SERVICE

REVENUES

Property Tax – Debt Service	203,728.50
Excess Collection Fees	45,184.00

TOTAL INCOME	248,912.50
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EXPENDITURES

Principal – 2016 CO	135,000.00
Interest Paid – 2016 CO	113,412.50
Paying Agent Fee	500.00

TOTAL EXPENSE	248,912.50
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NET INCOME	\$0.00
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