



ORDINANCE NO. 529-23

AN ORDINANCE APPROVING AND ADOPTING THE CITY OF ROMAN FOREST, TEXAS BUDGET FOR EXPENDITURES FOR CITY MAINTENANCE AND OPERATIONS, 2016 CERTIFICATE OF OBLIGATION AND FOR DEBT SERVICE FOR THE CITY FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; AND MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT; PROVIDING REPEALING AND SAVINGS CLAUSES; AND PROVIDNG A TEXAS OPEN MEETINGS ACT CLAUSE.

WHEREAS, within the time and in the manner required by law, a proposed budget of expenditures of the City of Roman Forest for the fiscal year 2023-2024 of the City was prepared and filed; and

WHEREAS, within the time and in the manner required by law, a public hearing on such budget was held at the regular meeting place at the city hall of the Roman Forest City Council; and

WHEREAS, the City Council has considered the proposed budget and finds that said budget is in the best interest of the citizens of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROMAN FOREST, TEXAS:

SECTION 1: The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

SECTION 2: The City Council hereby approves and adopts the fiscal year 2023-2024 budget described above, a copy of which is attached hereto and is for all purposes made a part of this Ordinance, and the same being on file with the City Secretary. The City Secretary is hereby directed to place on said budget and to sign thereon an endorsement reading as follows: "The Original Budget of the City of Roman Forest, Texas, for the fiscal year beginning October 1, 2023, and ending September 30, 2024" and to keep such budget on file in the office of the City Secretary as a public record.

SECTION 3: In support of said budget and by virtue of the adoption thereof, the amounts specified for the purposes named in said budget are hereby appropriated for such purposes.

SECTION 4: Repealing Clause

All other ordinances or parts of ordinances inconsistent or in conflict herewith, or to the extent of such inconsistency or conflict are hereby repealed.

SECTION 6: Savings Clause

This City Council of the City of Roman Forest, Texas does hereby declare that if any section, subsection, paragraph, sentence, clause, phrase, work or portion of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, that, in such event that it would have passed and ordained any and all remaining portions of this Ordinance without the inclusion of that portion or portions which may be so found to be unconstitutional or invalid, and declare that its intent is to make no portion of this Ordinance dependent upon the validity of any portion thereof, and that all said remaining portions shall continue in full force and effect.

SECTION 7: Compliance with Texas Open Meetings Act

It is hereby officially found and determined that the meeting at which this Ordinance was considered was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

SECTION 8: Effective Date

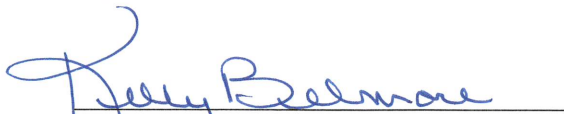
This Ordinance shall become effective upon passage by the Roman Forest City Council and publication as provided by law.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ROMAN FOREST THIS 11th DAY OF SEPTEMBER 2023.



Chris Parr, Mayor

ATTEST:


Kelly Belmore, City Secretary

City of Roman Forest
2430 Roman Forest Blvd
Roman Forest, TX 77357

City of Roman Forest



Office of the City Administrator

September 11, 2023

Honorable Mayor Parr and Members of the City Council:

In compliance with state law and the ordinances of the City of Roman Forest, it is my pleasure to present the City's 2023/2024 budget. This memorandum summarizes the City of Roman Forest operating budget for FY 2023- 2024, highlighting key points that are important to the community.

A lower tax rate for all residents was used when developing the budget. This was able to provide increased revenue, due in part to increased property valuation. The increased revenue will be used to mitigate the increased cost of both goods and services, and to reach the City's goals and objectives.

City Goals

Funding for Excellent Municipal Services: One of our top priorities is to ensure that our city provides the highest quality municipal services to our residents. This includes supporting the professional development of our dedicated City Staff, ensuring that they have the tools and training necessary to serve you better. By investing in our staff, we are investing in the future of our city.

We are also focused on engaging residents to actively participate in municipal planning. Your input is invaluable, and we want to create a city that reflects the aspirations and needs of our community. We are actively responding to citizen concerns, listening to your feedback, and taking action to address the issues that matter most to you. Additionally, we are dedicated to developing policies, procedures, and practices that increase consistency in the services we provide, ensuring fairness and efficiency for all.

Promoting Effective Communication and Outreach with Citizens: In this digital age, effective communication is essential. We are committed to maintaining the City's website, and we're evaluating additional website applications to make it even more informative and user-friendly. We recognize the importance of digital media in keeping you informed, and we're working to improve our communication channels to better serve you.

Education is empowerment, and we're developing programs to increase citizen education. Informed citizens are essential for a vibrant and thriving community. Through these programs, we aim to empower you with the knowledge you need to actively engage in our city's growth and development.

Enhancing the City's Image: The image of our city reflects our collective pride. We're continuing the effort to replace street signs, ensuring our city remains visually appealing and easy to navigate. Pursuing high-speed internet opportunities is another step towards modernizing our city, improving connectivity, and enabling opportunities for our residents.

We understand that achieving ordinance compliance is important for maintaining a harmonious community. We're committed to effectively communicating with residents to achieve this goal, making sure that everyone understands and complies with our ordinances for the benefit of all.

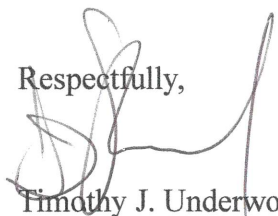
General Fund Highlights:

- \$196,138 - Allocated to Cost of Living Adjustments, Staff Salaries, Merit Raises, and Healthcare Increase
- \$77,000 – Purchase of (1) Police Vehicle
- \$4,550 – Allocated for Ticket Writer Maintenance Fees
- \$31,000 – Allocated to Road, Drainage, Tree Trimming, and Pond Treatment Maintenance
- \$15,000 – Allocated to Park Equipment, Pool, and Splashpad Maintenance

This budget represents our dedication to creating a city that we can all be proud of. By focusing on these goals, we are investing in a brighter future for Roman Forest. We value your trust and support as we work together to make our city an even better place to live, work, and thrive.

It is an honor to work with the Mayor, Council members and City Staff, for the betterment of the City and residents.

Respectfully,



Timothy J. Underwood

City Administrator

City of Roman Forest

City of Roman Forest
Elected Officials

Mayor

Honorable Chris Parr

City Council

Mitchell Davis

Council Position 1

Nelda Adkins

Council Position 2

Vacant

Council Position 3

Greg Partin

Council Position 4

James Brooks

Council Position 5

City of Roman Forest

Executive Staff

Timothy Underwood

City Administrator

Elizabeth “Liz” Mullane

Finance Manager

Stephen Carlisle

Chief of Police

Kelly Bellmore

City Secretary

James “Larry” Reeves

Maintenance Supervisor

Maria Ortega

Court Clerk / Permit Clerk



City of Roman Forest

Mission

The City of Roman Forest delivers professional, cost effective, and efficient services to enhance the quality of life and sense of community.

Vision

Roman Forest strives to be the preferred community to live in and raise a family in East Montgomery County.

City Goals and Objectives

Provide Excellent Municipal Services

- Support professional development of City Staff.
- Engage residents to participate in municipal planning.
- Actively respond to citizen concerns.
- Develop policies, procedures, and practices to increase consistency.

Promote Effective Communication and Outreach with Citizens

- Maintain City website and evaluate additional website applications.
- Improve communication through digital media.
- Develop programs to increase citizen education.

Enhance the City's Image

- Continue to Replace Street Signs.
- Pursue high speed internet opportunities.
- Effectively communicate with residents to achieve ordinance compliance.

CITY OF ROMAN FOREST
Personnel Allocation Schedule

	FY 2021 Actual	FY 2022 Budget	FY 2022 Amended	FY 2023 Proposed	Budget Change
GENERAL FUND					
STAFFING					
City Administrator	1	1	1	1	0
City Secretary	1	1	1	1	0
Finance	0	0	1	1	0
Police	11	11	12	12	0
Community Development	1.5	1.5	1.5	1.5	0
Municipal Court	0.5	0.5	0.5	0.5	0
Maintenance	3	3	3	3	0
Total General Fund	1	18	20	20	0



City of Roman Forest, Texas

Fiscal Year October 1, 2023 – September 30, 2024

OPERATING BUDGET

GENERAL FUND

2016 CERTIFICATE OF OBLIGATION

DEBT SERVICE FUND

Proposed Total Property Tax Rate for 2023 = .4257%

Maintenance and Operations Rate = .0940%

Debt Service Rate = .5197%

The members of the governing body voted on the budget on September 11, 2023.

FOR: Greg Partin, Nelda Adkins, James Brooks

AGAINST: Mitchell Davis

PRESENT and not voting: None

ABSENT: None

Total Debt Obligations

Total debt obligation for 2023-2024 fiscal year for the City of Roman Forest secured by property taxes:
\$250,512.50.

This notice and the FY 2023-2024 City of Roman Forest Budget will be filed with the County Clerk and posted on the City's website upon passage by the City Council.

Current Cash on Hand to the credit of each Fund as of August 31, 2023

General Fund	\$580,849.92
Certificate Series 2016	\$40,766.63
Sinking Fund/Debt Service	\$149,961.43
FEMA Grant Account	\$293,556.30
Reserve Funds	\$338,577.67
PD Seizure Fund	\$13,030.79
Corona Local Fund Recovery	\$405,845.27

2023 - 2024 General Fund Budget

Ordinary Income/Expense	2023-2024 Proposed	2022-2023 Budgeted	2022-2023 YTD as of 7/31/2023	2021-2022 Budgeted	2021-2022 Actual	2020-2021 Budgeted	2020-2021 Actual
Income							
52000 • TAXES							
52010 • Property Taxes	1,137,000.00	955,184.25	920,204.94	815,864.00	818,427.27	708,000.00	712,797.57
Total 52000 • TAXES	1,137,000.00	955,184.25	920,204.94	815,864.00	818,427.27	708,000.00	712,797.57
52100 • MUNICIPAL COURT							
52110 • Municipal Court Traffic Income	93,000.00	115,000.00	79,768.98	77,000.00	128,891.16	65,000.00	92,064.37
52110J • Truancy Prevention Fund	3,200.00	5,100.00	3,104.00	2,800.00	5,048.01	1,900.00	3,444.67
52120 • Warrant Fees	4,000.00	2,200.00	4,306.22	2,000.00	2,239.93	3,800.00	2,716.96
52130 • Omni Fees State	1,100.00	840.00	1,385.37	200.00	855.81	300.00	800.00
52131 • Omni Base Fees	740.00	330.00	762.41	300.00	341.36	300.00	336.00
52132 • Omni Fees Local	500.00	238.00	504.28	175.00	239.55	200.00	224.00
52135 • Bond Appeal/Appearence	-	-	-	-	-	-	-
52160 • Time Pay Fee State	200.00	-	212.50	100.00	112.19	300.00	153.79
52161 • Time Pay Fee Local	160.00	78.90	170.00	100.00	91.48	600.00	123.03
52165 • Time Pay Efficiency	1,700.00	1,700.00	1,476.97	1,000.00	1,785.49	250.00	1,249.76
52170 • State Comptroller Court Cost	62,400.00	93,000.00	54,650.43	50,000.00	91,212.68	45,000.00	62,832.61
52180 • Municipal Court Technology Fund	2,700.00	4,200.00	2,623.68	2,100.00	4,128.37	2,100.00	2,872.54
52181 • Municipal Jury Fund	60.00	102.00	58.67	50.00	99.45	50.00	65.86
52190 • Municipal Court Security Fund	3,200.00	5,100.00	3,076.03	2,700.00	4,985.51	1,800.00	3,407.71
52195 • State Judge Technology Fund	300.00	185.00	361.11	250.00	191.25	1,800.00	314.07
Total 52100 • MUNICIPAL COURT	173,260.00	228,073.00	152,460.65	138,775.00	240,222.24	123,400.00	170,605.37
52200 • POLICE DEPT INCOME							
52220 • Miscellaneous Income	1,200.00	1,000.00	1,492.99	1,500.00	1,415.00	4,901.91	4,791.91
52221 • Contract Services	450,000.00	395.00	276,185.00	312,000.00	331,456.00	205,000.00	205,462.00
52223 • Training Income	4,000.00	6,703.00	5,418.91	4,000.00	4,438.63	6,000.00	8,645.89
Total 52200 • POLICE DEPT INCOME	455,200.00	402,703.00	283,096.90	317,500.00	337,309.63	215,901.91	218,899.80
52300 • FRANCHISE REVENUE							
52310 • Centerpoint Energy	18,000.00	16,000.00	14,751.81	15,000.00	18,342.99	16,000.00	15,562.96
52320 • Entergy	38,000.00	35,000.00	-	32,000.00	33,456.00	32,000.00	31,516.59
52330 • Suddenlink/Altice	19,000.00	17,000.00	14,930.27	17,000.00	18,156.14	18,000.00	16,606.91
52340 • Southwestern Bell/AT&T	1,800.00	2,000.00	721.62	1,800.00	1,673.23	2,000.00	1,853.69
52350 • Waste Services	12,000.00	9,500.00	2,978.44	8,000.00	9,298.24	7,200.00	8,525.85
52360 • Other Franchise	-	-	75.00	500.00	14.97	1,000.00	-
Total 52300 • FRANCHISE REVENUE	88,800.00	79,500.00	33,457.14	74,300.00	80,941.26	76,200.00	74,066.00
52400 • BANK INTEREST.							

2023 - 2024 General Fund Budget

52410 · Bank Interest	-	1,000.00	73,959.20	1,000.00	10,940.74	1,000.00	585.14
	2023-2024 Proposed	2022-2023 Budgeted	2022-2023 YTD	2021-2022 Budgeted	2021-2022 Actual	2020-2021 Budgeted	2020-2021 Actual
52411 · Bank Interest - FEMA	-	-	-	-	-	58,747.77	-
Total 52400 · BANK INTEREST.	-	1,000.00	73,959.20	1,000.00	10,940.74	59,747.77	585.14
52500 · CIVIC INCOME							
52510 · Miscellaneous Income		-	26.36				
52590 · Pavillion Rental	2,700.00	2,500.00	2,878.00	2,500.00	3,203.00	2,500.00	2,260.00
Total 52500 · CIVIC INCOME	2,700.00	2,500.00	2,904.36	2,500.00	3,203.00	2,500.00	2,260.00
52600 · BUILDING DEPARTMENT							
52605 · Permit Admin Fees	-	15,000.00	375.00	20,000.00	20,510.00	13,000.00	32,175.00
52610 · Review and Inspection Fees	70,000.00	200,000.00	61,216.81	80,000.00	273,368.50	39,000.00	125,208.33
52615 · Permit Fees	107,957.00	87,500.00	88,283.39	47,500.00	267,989.42	38,000.00	41,160.00
52620 · Logging Permits	-	2,000.00	-	4,000.00	500.00	5,000.00	6,600.00
52630 · Culvert Permits	2,500.00	10,000.00	2,225.00	4,000.00	23,250.00	5,000.00	11,875.00
52640 · Pool Permits	-	-	-	-	-	2,000.00	-
52650 · Alarm Permits	1,000.00	-	-	1,000.00	-	1,000.00	100.00
52655 · City Permit Fee	10,000.00	20,000.00	6,500.00	38,700.00	39,100.00	30,000.00	51,642.35
52680 · Miscellaneous	-	-	-	-	-	-	1,150.00
Total 52600 · BUILDING DEPARTMENT	191,457.00	334,500.00	158,600.00	195,200.00	624,717.92	133,000.00	269,910.68
52700 · FEMA GRANT 2016 FLOOD - 4269	47,367.09	54,538.09	-	68,517.07	13,979.03	216,923.57	134,852.03
52701 · FEMA GRANT 2016 FLOOD - 4272	173,881.73	173,881.73	-	173,881.73	-	270,868.69	9,698,696.00
52702 · FEMA GRANT HARVEY FLOOD - 4332	56,143.28	56,143.28	-	470,101.33	15,702.25	490,731.19	71,810.97
52703 · TDEM CLFRF	331,186.20	498,040.95	-	498,040.95	-	248,529.31	-
52704 · FEMA GRANT 2021 STORM - 4586	-	-	-	1,275.19	1,275.19	-	-
52800 · POOL INCOME.							
52810 · Pool Passes/Party Fees	32,000.00	21,500.00	23,013.77	15,000.00	23,180.00	15,000.00	11,335.00
52860 · Pool Concession	3,500.00	4,500.00	3,339.57	5,000.00	4,926.04	5,000.00	1,826.60
Total 52800 · POOL INCOME.	35,500.00	26,000.00	26,353.34	20,000.00	28,106.04	20,000.00	13,161.60
59000 · GOVERNMENTAL							
59010 · Miscellaneous	-	-	1,572.50	1,418.78	1,563.73	513.00	865.80
59015 · Liability Insurance Rebate	-	-	-	12,982.25	10,442.43	1,637.33	2,388.35
Total 59000 · GOVERNMENTAL	-	-	1,572.50	14,401.03	12,006.16	2,150.33	3,254.15
Total Income	2,692,495.30	2,812,064.30	1,652,609.03	2,791,356.30	2,186,831.04	2,567,952.77	1,769,190.27
Gross Profit	2,692,495.30	2,812,064.30	1,652,609.03	2,791,356.30	2,186,831.04	2,567,952.77	1,769,190.27
Expense							
61000 · GENERAL OPERATING							
61010 · Administrative Salaries	217,516.00	167,190.00	130,711.94	122,197.00	119,492.81	104,302.00	104,803.62
61011 · Secretary Certification Pay	1,500.00	1,500.00	1,326.87	1,500.00	1,517.00	500.00	456.00
61012 · City Secretary Overtime	1,750.00	900.00	947.71	800.00	1,031.82	1,400.00	2,001.05
61015 · Taxes- Employer FICA	89,317.04	78,219.48	64,578.63	63,854.77	60,216.98	56,534.35	50,582.76
61016 · Penalties and Fees	300.00	300.00	194.38	-	382.24	100.00	22.29

2023 - 2024 General Fund Budget

61017 · City IRA Contribution	34,625.64	30,674.13	22,218.55	24,495.27	20,983.88	21,519.48	19,056.25
	2023-2024 Proposed	2022-2023 Budgeted	2022-2023 YTD	2021-2022 Budgeted	2021-2022 Actual	2020-2021 Budgeted	2020-2021 Actual
61020 · Miscellaneous	3,000.00	2,500.00	2,405.31	2,500.00	1,353.41	3,000.00	3,464.20
61021 · Workers Comp Insurance	25,000.00	19,034.00	24,340.32	14,000.00	15,938.66	14,000.00	13,832.10
61022 · Liability Insurance	20,000.00	19,298.00	19,832.04	17,000.00	19,151.48	16,500.00	16,925.09
61023 · Property Insurance	5,500.00	6,368.00	5,320.42	4,300.00	4,627.56	4,200.00	4,297.30
61024 · Dues and Subscriptions	3,000.00	1,800.00	2,718.50	1,800.00	1,622.00	1,500.00	1,202.94
61030 · Office Supplies	3,700.00	3,500.00	3,504.91	3,137.59	5,430.30	2,700.00	2,496.82
61050 · Kitchen Supplies	800.00	650.00	774.55	700.00	690.72	650.00	809.06
61070 · Office Equipment	4,900.00	7,000.00	9,672.62	6,237.60	6,882.06	7,200.00	7,240.51
61071 · Technology Hardware/Software	6,350.00	-	-	-	-	-	-
61071 · City Technology Support	17,600.00	19,150.00	7,190.05	8,650.00	6,232.25	8,000.00	7,988.95
61072 · Municode Website	2,000.00	2,500.00	2,950.00	2,950.00	2,950.00	3,050.00	2,950.00
61073 · Municode Ordinance Codes	2,000.00	2,400.00	1,852.89	2,400.00	-	6,520.00	8,563.27
61080 · Postage	800.00	750.00	638.49	1,000.00	503.04	1,000.00	2,418.55
61090 · Accounting Fees	1,000.00	1,000.00	187.50	1,000.00	195.00	1,500.00	150.00
61091 · Attorney Fees	18,000.00	18,000.00	16,000.00	18,000.00	19,302.48	10,000.00	31,820.00
61092 · Mo. Co. Appraisal District	8,500.00	9,800.00	6,131.71	7,000.00	7,435.56	8,200.00	6,848.88
61093 · Audit Fees	19,000.00	16,500.00	17,861.93	15,000.00	16,500.00	25,000.00	16,000.00
61094 · Engineering Fees	6,000.00	12,000.00	3,138.00	43,055.11	2,122.66	44,594.72	38,917.23
61100 · Publication of Public Notices	2,000.00	2,000.00	917.83	2,000.00	1,680.76	1,500.00	2,770.11
61220 · Unemployment Insurance	300.00	2,046.50	214.63	13,345.36	1,277.41	2,500.00	5,395.97
61320 · Miscellaneous (Mayor)	1,000.00	1,000.00	797.16	500.00	662.10	1,000.00	1,020.36
61340 · Training and Education	4,000.00	4,000.00	1,169.43	4,000.00	3,921.86	5,500.00	3,846.35
61350 · City Emergency Expenses	4,000.00	6,000.00	6,000.00	6,000.00	1,950.00	6,000.00	2,136.30
61400 · Medical	130,612.80	94,596.00	74,684.27	78,751.89	49,118.86	55,620.00	63,305.35
61500 · Election Expense	7,000.00	5,000.00	6,705.00	3,100.00	-	-	-
61510 · Cleaning Supplies	1,800.00	1,600.00	1,643.83	1,400.00	1,664.01	1,400.00	1,574.03
61511 · Cleaning Services	6,500.00	6,500.00	5,375.00	6,500.00	6,625.00	6,500.00	6,500.00
Total 61000 · GENERAL OPERATING	649,371.48	543,776.11	442,560.93	477,174.59	380,187.27	421,990.55	429,981.60
62000 · PROPERTY/CAPITAL IMPROV							
62010 · City Improvements	-	-	-	-	-	13,000.00	9,804.22
62900 · Road Repair	-	-	-	-	-	5,000.00	5,661.90
62901 · Road Repair - Section 4	22,021.64	22,021.64	-	22,021.64	-	22,021.64	-
Total 62000 · PROPERTY/CAPITAL IMPROV	22,021.64	22,021.64	-	22,021.64		40,021.64	15,466.12
62400 · BANK FEES							
62410 · Bank Fees	1,200.00	1,700.00	983.38	900.00	2,297.52	900.00	1,343.73
Total 62400 · BANK FEES	1,200.00	1,700.00	983.38	900.00	2,297.52	900.00	1,343.73
63000 · UTILITIES							
63010 · Electric	7,500.00	7,500.00	6,492.99	6,800.00	7,629.14	9,000.00	6,639.65
63020 · Telephone and Internet	2,100.00	2,000.00	1,804.31	1,800.00	1,837.36	1,680.00	1,764.54

2023 - 2024 General Fund Budget

63030 · Natural Gas	650.00	600.00	558.28	600.00	516.23	540.00	540.99
	2023-2024 Proposed	2022-2023 Budgeted	2022-2023 YTD	2021-2022 Budgeted	2021-2022 Actual	2020-2021 Budgeted	2020-2021 Actual
63040 · Water	800.00	750.00	666.79	750.00	829.10	800.00	705.99
Total 63000 · UTILITIES	11,050.00	10,850.00	9,522.37	9,950.00	10,811.83	12,020.00	9,651.17
64000 · BUILDING AND CODE COMPLIANCE							
64001 · Fuel and Oil	-	1,100.00	685.73	700.00	1,175.48	-	99.13
64002 · Vehicle Maintenance	-	1,000.00	3.48	1,000.00	45.39	-	-
64003 · Education and Training	1,500.00	1,800.00	537.69	1,400.00	2,333.90	-	-
64004 · Uniforms	300.00	300.00	309.94	300.00	297.94	-	-
64005 · Postage	1,800.00	2,000.00	1,779.47	2,000.00	2,042.98	-	-
64006 · Supplies	700.00	650.00	750.96	623.28	493.81	-	-
64007 · Technology	4,900.00	4,500.00	6,862.65	4,100.00	4,911.66	-	-
64008 · Technology Support	200.00	500.00	500.00	500.00	200.00	-	-
64009 · Dues and Subscriptions	-	400.00	443.00	400.00	100.00	-	-
64010 · Compliance Salaries	56,690.00	59,100.00	52,216.86	48,350.00	48,648.00	44,720.00	43,138.50
64011 · Compliance Mileage	-	-	-	-	38.08	1,000.00	840.62
64012 · Compliance Overtime	900.00	1,000.00	267.03	1,000.00	943.83	600.00	586.51
64020 · Review and Inspection Services	60,000.00	200,000.00	54,112.02	80,000.00	256,934.52	25,000.00	104,513.21
64026 · Code Enforcement Cert Pay	2,000.00	2,000.00	1,602.49	1,500.00	1,666.67	-	-
Total 64000 · BUILDING AND CODE COMPLIANCE	135,090.00	274,350.00	120,071.32	141,873.28	319,832.26	71,320.00	149,177.97
64100 · FEMA GRANT 4269 EXPENDITURES							
00048 · FEMA RFT001C - Road Damages 1	-	-	-	-	-	7,373.62	4,660.49
00069 · FEMA RFT004C - Road Damages 4	-	-	-	-	-	14,686.94	5,837.05
00071 · FEMA RFT003C - Road Damages 3	-	-	-	-	-	1,347.94	1,347.95
00081 · FEMA RFT001D - Shrek Pond Spill	-	7,171.00	7,171.00	21,150.00	13,979.00	21,150.00	-
00213 · FEMA RFT010C - Road Damages 10	-	-	-	-	-	1,873.70	1,873.70
00241 · FEMA RFT006C - Road Damages 6	16,626.18	16,626.18	-	16,626.17	-	16,626.18	-
00245 · FEMA RFT005C - Road Damages 5	15,646.74	15,646.74	-	15,646.74	-	52,109.48	36,188.98
00246 · FEMA RFT012C - Road Damages 12	-	-	-	-	-	52,123.50	52,123.50
00286 · FEMA RFT001G - RF Park Damages	15,094.17	15,094.17	-	15,094.16	-	49,632.21	34,538.05
Total 64100 · FEMA GRANT 4269 EXPENDITURES	47,367.09	54,538.09	7,171.00	68,517.07	13,979.00	216,923.57	136,569.72
64101 · FEMA GRANT 4272 EXPENDITURES							
00292 · FEMA RFT001C - 4272 Road Dmgs 1	51,681.33	51,681.33	-	51,681.33	-	53,782.83	-
00293 · FEMA RFT002C - 4272 Road Dmgs 2	58,443.81	58,443.81	-	58,443.81	-	58,443.81	-
00329 · FEMA RFT004C - 4272 Road Dmgs 4	16,500.65	16,500.65	-	16,500.65	-	44,649.14	28,148.49
00339 · FEMA RFT005C - 4272 Road Dmgs 5	2,392.80	2,392.80	-	2,392.80	-	69,129.77	66,736.97
00384 · FEMA RFT003C - 4272 Road Dmgs 3	44,863.14	44,863.14	-	44,863.14	-	44,863.14	-
Total 64101 · FEMA GRANT 4272 EXPENDITURES	173,881.73	173,881.73	-	173,881.73	-	270,868.69	94,885.46
64200 · FEMA GRANT 4332 EXPENDITURES							
00101 · Pavilion Contents Harvey	5,889.48	5,889.48	-	5,889.48	-	5,889.48	-
00102 · City Hall Contents Harvey	-	-	-	-	-	1,381.21	1,381.21

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00103 · Pool House Contents Harvey	4,614.97	4,614.97	-	8,614.97	-	4,614.97	-
	2023-2024 Proposed	2022-2023 Budgeted	2022-2023 YTD	2021-2022 Budgeted	2021-2022 Actual	2020-2021 Budgeted	2020-2021 Actual
00104 · Pump House Contents	236.28	236.28	-	1,236.28	-	236.28	-
00105 · Road Repairs Harvey	-	-	-	292,973.96	-	282,671.71	-
00106 · Parking Lot Repairs Harvey	-	-	-	83,228.45	-	88,228.45	-
00107 · Venus Ditch Repairs	-	-	-	-	-	70,429.82	70,429.82
00108 · City Hall Repairs PW2995	3,104.00	3,104.00	-	3,104.00	-	3,104.00	-
00109 · Pool/Splash Pad Pumps PW2995	1,223.80	1,223.80	-	1,623.80	-	1,623.80	-
00110 · Pool House Repairs PW2995	28,112.20	28,112.20	-	28,112.20	-	28,112.20	-
00114 · Mitigation on Pool House PW2995	12,962.55	12,962.55	-	9,439.27	-	9,439.23	-
Total 64200 · FEMA GRANT 4332 EXPENDITURES	56,143.28	56,143.28	-	434,222.41	-	490,731.19	71,811.03
65000 · MUNICIPAL COURT EXPENSES							
65006 · Municipal Court Salaries	17,128.00	21,570.00	19,647.62	18,600.00	18,564.00	17,674.80	17,850.00
65007 · Court Clerk Overtime	500.00	1,000.00	760.78	955.00	1,466.50	375.00	414.40
65008 · Court Clerk Certification Pay	1,500.00	2,000.00	1,769.16	1,500.00	1,499.94	1,500.00	1,511.55
65100 · Judge & Attorney Fees	4,800.00	6,000.00	3,800.00	3,150.00	4,800.00	2,800.00	2,800.00
65130 · Municipal Court Technology Fund	2,100.00	4,200.00	1,611.57	2,000.00	3,593.65	3,000.00	3,538.71
65131 · Municipal Tech Fund Carryover	-	6,851.41	200.00	6,843.89	11,900.00	1,190.80	1,190.80
65140 · OMNI Fees	1,600.00	1,150.00	1,845.78	550.00	1,119.17	600.00	1,136.00
65160 · Time Pay Fees	100.00	100.00	200.00	100.00	99.69	300.00	153.79
65165 · Time Pay Efficiency Fund	1,700.00	-	-	1,000.00	-	50.00	-
65190 · Municipal Court Security Fund	1,440.00	1,700.00	710.00	1,350.00	600.00	675.00	600.00
65200 · Refund/Bad Checks	-	-	-	-	(15.00)	-	-
65300 · Dues and Subscriptions	100.00	-	-	55.00	-	55.00	-
65400 · State Comptroller Court Costs	62,400.00	93,000.00	42,421.78	48,000.00	83,544.74	47,050.00	57,448.01
65450 · State Judicial Support Fee	300.00	400.00	575.10	300.00	350.50	250.00	628.56
65500 · Court Education	700.00	550.00	250.00	700.00	450.00	500.00	150.00
65600 · Court Software	4,000.00	4,000.00	3,700.00	1,800.00	-	1,200.00	1,800.00
XXXXX · Citation Software Maintenance	4,550.00	-	-	-	-	-	-
Total 65000 · MUNICIPAL COURT EXPENSES	102,918.00	142,521.41	77,461.79	86,903.89	127,973.19	77,220.60	89,221.82
66000 · PUBLIC WORKS							
62050 · Major Equipment Purchase	6,000.00	5,000.00	5,550.63	5,000.00	56,715.95	5,700.00	5,672.98
66010 · Maintenance Salaries	119,164.00	107,550.00	83,299.75	106,297.00	101,183.60	78,160.00	72,700.14
66011 · Maintenance Overtime	5,000.00	9,000.00	4,170.09	3,326.00	10,783.25	11,750.00	9,493.25
66012 · Maintenance Gas Allowance	-	-	-	1,500.00	875.00	-	-
XXXXX · Technology	2,000.00	-	-	-	-	-	-
66100 · Maintenance and Repairs	7,000.00	6,000.00	10,197.99	6,126.24	6,836.11	8,837.33	11,091.45
66101 · City Hall Maintenance	2,000.00	4,400.00	3,997.17	4,370.00	1,487.62	4,370.00	2,350.93
66102 · City Hall Harvey Repairs - TML	5,485.15	6,426.79	1,313.76	7,757.17	1,330.38	7,757.17	-
66103 · Entergy Grant	1,000.00	1,000.00	-	1,000.00	-	1,000.00	-
66104 · Beautification	-	347.25	347.25	847.25	500.00	3,000.00	652.75

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66105 · Drainage Outfall Maintenance	7,000.00	4,500.00	3,767.28	13,000.00	14,587.92	-	-
	2023-2024 Proposed	2022-2023 Budgeted	2022-2023 YTD	2021-2022 Budgeted	2021-2022 Actual	2020-2021 Budgeted	2020-2021 Actual
66106 · Road Repair	5,000.00	12,456.00	9,513.80	5,000.00	5,609.36	-	-
66107 · Traffic Signs	1,500.00	15,500.00	13,165.63	1,492.20	463.36	-	-
XXXXX · Tree and Brush Removal	5,000.00	-	-	-	-	-	-
XXXXX · Lake Management	5,000.00	-	-	-	-	-	-
66200 · Pesticides and Fogging	4,500.00	2,000.00	1,155.67	1,600.00	3,267.24	2,300.00	2,195.63
66300 · Fuel and Oil	5,000.00	3,000.00	3,342.56	2,700.00	3,167.74	2,500.00	2,274.76
66400 · Shop Supplies	1,525.00	925.00	2,021.86	700.00	1,130.91	700.00	434.17
66500 · Tools and Materials	2,500.00	4,000.00	2,131.67	1,500.00	4,287.98	3,500.00	2,503.98
66600 · Uniforms	1,500.00	750.00	793.17	1,000.00	433.88	643.00	556.63
Total 66000 · PUBLIC WORKS	186,174.15	182,855.04	144,765.28	163,215.86	212,660.30	130,217.50	109,926.67
67000 · POLICE DEPARTMENT							
67010 · Police Salaries	676,140.00	596,670.00	522,898.42	479,095.00	473,401.58	431,545.40	429,539.29
67011 · Police Overtime	13,000.00	13,000.00	9,978.43	12,500.00	6,111.06	12,794.67	11,907.72
67030 · Certification Pay	10,500.00	7,500.00	6,656.02	7,500.00	7,538.36	5,000.00	4,974.75
67031 · Certificate Pay	6,474.00	4,836.00	4,209.00	4,330.00	4,293.00	1,600.00	1,214.50
67032 · Equipment Allowance	6,230.00	5,626.00	4,767.70	5,555.00	5,035.70	2,600.00	1,231.00
67033 · Longevity Pay	7,360.00	5,017.00	4,978.96	3,536.00	3,326.70	3,600.00	3,150.11
67034 · Special Duty Differential	4,191.00	4,512.00	3,631.08	3,984.00	3,707.90	2,600.00	2,766.55
67210 · Patrol Fuel	35,000.00	35,000.00	26,116.10	40,000.00	41,036.02	18,000.00	23,696.38
67230 · Maintenance and Repairs	17,000.00	16,000.00	12,877.41	30,984.25	30,347.53	11,000.00	12,558.19
67510 · Community Outreach	1,500.00	3,500.00	1,645.67	4,200.00	5,618.22	700.00	602.54
67600 · Uniforms	3,500.00	5,500.00	3,357.87	2,400.00	2,861.36	2,500.00	3,565.72
67610 · Cell Phone	1,400.00	1,300.00	1,000.29	1,300.00	1,179.87	1,250.00	1,150.72
67612 · Mobile Data Terminals	4,000.00	4,000.00	3,730.90	3,500.00	3,427.43	3,500.00	3,077.01
67615 · Radio User Fees	3,000.00	2,700.00	1,890.00	2,300.00	1,867.50	1,700.00	2,275.38
67616 · Records Management System	3,000.00	3,200.00	-	3,200.00	-	3,200.00	2,993.93
67617 · Technology Hardware/Software	5,661.00	17,900.00	374.58	12,400.00	14,313.55	8,200.00	9,698.38
67618 · Technology Subscriptions	15,817.00	-	-	465.00	-	465.00	465.00
67619 · PD Technology Support	6,000.00	4,900.00	800.00	4,500.00	4,176.00	3,500.00	2,520.00
67620 · Office Supplies	4,000.00	4,000.00	4,135.66	4,000.00	4,530.73	3,000.00	3,951.80
67625 · Police Supplies	9,222.00	35,686.00	6,141.15	28,095.00	31,635.47	17,901.91	20,821.94
67627 · Canine Supplies	2,600.00	3,500.00	2,180.00	2,500.00	927.50	1,000.00	1,078.39
67720 · Miscellaneous	1,200.00	1,200.00	372.52	800.00	505.81	800.00	432.51
67930 · Training/State School	13,192.35	19,284.33	5,059.85	16,821.78	10,179.08	14,986.52	6,810.63
67996 · Telephone	3,400.00	3,400.00	3,035.91	3,710.00	4,219.56	2,500.00	3,401.32
Total 67000 · POLICE DEPARTMENT	853,387.35	798,231.33	629,837.49	677,676.03	660,239.93	553,943.50	553,883.76
68000 · PARKS & RECREATION							
68010 · Lifeguard Salaries	20,000.00	14,500.00	14,795.06	14,000.00	29,993.92	20,684.00	11,421.63
68120 · Pool Chemicals	11,000.00	7,000.00	5,623.84	2,600.00	9,636.16	3,500.00	3,748.60

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68130 · Pool Supplies	600.00	600.00	835.56	600.00	542.66	600.00	860.96
	2023-2024 Proposed	2022-2023 Budgeted	2022-2023 YTD	2021-2022 Budgeted	2021-2022 Actual	2020-2021 Budgeted	2020-2021 Actual
68140 · Pool and Splash Pad Maintenance	14,500.00	4,500.00	4,161.61	3,000.00	6,179.99	2,000.00	4,556.77
68150 · Park & Pool Utilities	8,000.00	8,000.00	8,996.87	8,000.00	11,178.40	8,000.00	8,601.17
68160 · Pool Concession	1,600.00	1,500.00	1,503.30	1,500.00	2,955.56	2,000.00	958.71
68910 · Miscellaneous	1,650.00	1,650.00	91.29	1,650.00	1,746.42	1,650.00	1,488.37
68990 · Park Equipment Repairs	10,000.00	5,000.00	3,285.03	3,000.00	4,717.84	3,000.00	4,231.67
68991 · Pavilion Maintenance	4,608.70	3,138.34	1,007.64	5,340.34	-	6,327.83	3,247.49
68992 · Pavilion Contents Harvey - TML	-	-	-	-	-	2,727.39	2,727.39
68994 · EMCID Park Grant/FEMA Match	-	-	-	-	-	13,447.26	13,447.26
68997 · Hubbard Park Refurbish	10,000.00	10,000.00	-	10,000.00	-	10,000.00	-
Total 68000 · PARKS & RECREATION	81,958.70	55,888.34	40,300.20	49,690.34	66,950.95	73,946.48	55,300.02
70100 · PAYROLL EXPENSES	-						
80050 · CAPITAL OUTLAY							
80051 · Capital Outlay - Police Departm	148,641.76	123,482.90	41,840.63	117,488.00	59,585.10	58,012.53	53,282.04
80052 · Capital Outlay - Public Works	15,000.00	4,159.37	4,159.37	20,800.00	16,640.63	12,500.00	-
80053 · Capital Outlay - City Hall	-	-	-	30,000.00	33,000.00	30,000.00	-
80054 · Capital Outlay - Venus Ditch	-	-	-	-	-	17,398.62	17,398.62
80055 · Capital Outlay - S4, Ph 1 Roads	-	1,620.30	1,620.30	-	2,362.80	969,947.37	835,015.58
80056 · Capital Outlay - Finance	45,354.74	103,560.00	58,205.26	-	-	17,036.25	17,036.25
80057 · Section 1 & 2 Roads	2,567.50	-	-	-	-	29,733.60	29,733.60
80058 · Drainage Improvements	-	21,354.01	21,353.70	13,510.01	-	7,488.00	7,488.00
80059 · Capital Outlay - Pool House	38,284.94	38,284.94	-	38,284.94	-	38,284.94	-
80060 · COVID Local Recovery	331,186.20	331,186.20	-	498,040.95	-	248,529.31	-
80061 · Developer Reimbursement	-	-	-	1,000.00	-	-	-
80062 · Capital Outlay - Code Complianc	-	25,000.00	24,904.04	-	-	-	-
Total 80050 · CAPITAL OUTLAY	581,035.14	648,647.72	152,083.30	719,103.90	111,588.53	1,428,930.62	959,954.09
80600 · PRINCIPAL	7,180.61	8,337.20	8,332.20	5,308.65	5,309.57	5,060.06	5,062.36
80610 · INTEREST PAID	1,405.41	1,632.74	1,634.59	227.03	226.11	475.62	473.32
80700 · Savings	-	15,513.95	-	-	-	-	-
Total Expense	2,904,084.58	299,088.58	1,634,723.85	3,030,666.42	1,912,056.26	3,794,570.02	2,682,708.84
Net Ordinary Income	(211,589.28)	(178,824.28)	17,885.18	239,310.12	274,774.78	(1,226,617.25)	(916,518.57)
Other Income/Expense							
Other Income							
30000 · GRANTS AND DONATIONS							
30100 · Grants & Donations CY	-	-	-	59,237.51	71,737.51	22,500.00	-
30102 · Grants & Donations PY	11,000.00	11,347.25	-	40,977.25	2,000.00	30,425.50	11,948.25
30200 · Community Donations Prior Year	-	-	-	-	-	15,794.67	15,794.67
Total 30000 · GRANTS AND DONATIONS	11,000.00	11,347.25	-	100,214.76	73,737.51	68,720.17	27,742.92
3010 · Prior Year Rollover Funds							
30103 · Assigned Funds PY	184,143.23	148,716.08	-	112,882.77	-	121,728.78	-

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30104 - Carryover TML Harvey	-	-	-	-	-	33,649.50	-
	2023-2024 Proposed	2022-2023 Budgeted	2022-2023 YTD	2021-2022 Budgeted	2021-2022 Actual	2020-2021 Budgeted	2020-2021 Actual
30105 - Committed Funds PY	22,021.64	22,021.64	-	30,912.11	-	27,000.00	-
Total 3010 - Prior Year Rollover Funds	206,164.87	170,737.72	-	143,794.88	-	182,378.28	-
30250 - Police Explorer Post #911	-	-	800.00	-	-	-	-
30300 - R F EVENTS COMMITTEE FUND	-	-	1,375.50	-	1,607.10	-	-
52999 - Lease Proceeds	-	-	-	-	53,445.00	-	-
59091 - Contributed Capital Woodbranch	-	-	-	-	-	10,876.81	10,876.81
59092 - Contributed Capital Sthern Oaks	-	1,620.30	1,620.30	-	-	969,947.37	830,247.35
69003 - Asset Forfeiture Fund	-	-	-	-	-	-	1,715.88
Total Other Income	217,164.87	183,705.27	3,795.80	244,009.64	128,789.61	1,231,922.63	870,582.96
Other Expense							
40000 - GRANTS AND DONATIONS EXPENSE							
40250 - POLICE EXPLORERS POST #911	-	-	800.00	-	-	189.00	189.00
40300 - RF Events Committee Fund	5,575.59	4,880.99	733.35	4,699.52	1,425.63	5,116.38	416.86
Total 40000 - GRANTS AND DONATIONS EXPENSE	5,575.59	4,880.99	1,533.35	4,699.52	1,425.63	5,305.38	605.86
Total Other Expense	5,575.59	4,880.99	1,533.35	4,699.52	1,425.63	5,305.38	605.86
Net Other Income	211,589.28	178,824.28	2,262.45	239,310.12	127,363.98	1,226,617.25	869,977.10
Net Income	-	-	20,147.63	-	402,138.76	-	(46,541.47)

2023 - 2024 Sinking Fund Budget

	2023-2024 Proposed	2022-2023 Budgeted	2022-2023 YTD	2021-2022 Budgeted	2021-2022 Actual	2020-2021 Budgeted	2020-2021 Actual
Income							
52000 • TAXES							
52011 • PROPERTY TAXES - DEBT SERVICE	250,415.50	249,787.50	245,668.11	203,728.50	205,874.51	247,888.00	292,170.97
52012 - Excess Collections 2021	97.00	-	-	45,184.00	-	-	-
Total 52000 • TAXES	250,512.50	249,787.50	245,668.11	248,912.50	205,874.51	247,888.00	292,170.97
52400 • Bank Interest							
52410 • Bank Interest	-	-	6,482.39	-	976.58	-	177.41
Total 52400 • Bank Interest	-	-	6,482.39	-	976.58	-	177.41
Total Income	250,512.50	249,787.50	252,150.50	248,912.50	206,851.09	247,888.00	292,348.38
Expense							
66000 • Payroll Expenses	-						
80601 • Principal - 2016 CO	145,000.00	140,000.00	140,000.00	135,000.00	135,000.00	130,000.00	130,000.00
80611 • Interest Paid - 2016 CO	105,012.50	109,287.50	109,287.50	113,412.50	113,412.50	117,388.00	117,387.50
80620 • Paying Agent Fee	500.00	500.00	500.00	500.00	500.00	500.00	500.00
Total Expense	250,512.50	249,787.50	249,787.50	248,912.50	248,912.50	247,888.00	247,887.50
Net Ordinary Income	-	-	2,363.00	-	(42,061.41)	-	44,460.88

2023/2024 - 2016 Certificate of Obligation Budget

	2023-2024 Proposed	2022-2023 Budgeted	2022-2023 YTD	2021-2022 Budgeted	2021-2022 Actual	2020-2021 Budgeted	2020-2021 Actual
Income							
52400 · Bank Interest							
52410 · Bank Interest	500.00	500.00	4,591.83	50.00	964.08	600.00	180.89
Total 52400 · Bank Interest	500.00	500.00	4,591.83	50.00	964.08	600.00	180.89
Total Income	500.00	500.00	4,591.83	50.00	964.08	600.00	180.89
Expense							
80050 · Capital Outlay							
80052 · Drainage and Roads	35,337.46	118,648.62	82,859.16	117,870.00	-	222,661.93	35,361.64
Total 80050 · Capital Outlay	35,337.46	118,648.62	82,859.16	117,870.00	-	222,661.93	35,361.64
Total Expense	(34,837.46)	118,648.62	82,859.16	117,870.00	-	222,661.93	35,361.64
Net Ordinary Income	35,337.46	(118,648.62)	(78,267.33)	(117,870.00)	-	(222,061.93)	(35,180.75)
Net Income	(34,837.46)	(118,648.62)	(78,267.33)	(117,870.00)	964.08	(222,061.93)	(35,180.75)

FILED FOR RECORD
09/18/2023 02:43PM



L. Brandon Steinmann

County Clerk
Montgomery County, Texas

STATE OF TEXAS,
COUNTY OF MONTGOMERY

I hereby certify that this instrument was filed in the file number
sequence on the date and time stamped herein
by me and was duly RECORDED in the Official Public
Records of Montgomery County, Texas.

09/18/2023



L. Brandon Steinmann

County Clerk
Montgomery County, Texas