



City Council Meeting, City of Roman Forest, Texas
2430 Roman Forest Boulevard, Roman Forest, TX 77357
Regular City Council Meeting Minutes

Monday, February 28, 2022

6:30 P.M.

City Council Chambers

Mayor Chris Parr

Councilmember Lori Jo Koepsel – Position 1

Councilmember Nelda Adkins – Position 2

Councilmember David Mullane – Position 3

Councilmember Greg Partin – Position 4

Councilmember James Brooks – Position 5

Minutes of Regular City Council Meeting of the City of Roman Forest, noticed pursuant to the Texas Open Meetings Act, held on February 28, 2022, at 6:30 p.m.

1. CALL TO ORDER

The meeting was called to order by Mayor Parr at 6:30 p.m.

2. INVOCATION

Led by Councilmember Brooks

3. PLEDGE OF ALLEGIANCE

Led by Mayor Parr

4. ROLL CALL

By City Secretary Belmore who certified that a quorum was present:

Mayor – Mayor Parr

Councilmember - Adkins

Councilmember – Mullane

Councilmember – Brooks

Absent: Councilmember Koepsel, Councilmember Partin

Officials/staff present: City Administrator Knudsen, City Attorney Foerster, Chief Carlisle, City Engineer Phipps, City Secretary Belmore.

5. CITIZEN INQUIRIES – NOT TO EXCEED THREE MINUTES

1. Representative Ernest Bailes who had asked to be allowed to introduce himself to the Roman Forest citizens was a no show.

2. Liz Mullane – 1902 Venus
Introduction to council running for EMCID Position 7

3. Greg Holt – 2506 Brutus
Complaint about Section 2 roads and paving repairs quality

Consider and approve the following consent agenda items:

6. All consent agenda items listed are considered to be routine by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

a. Minutes of the Regular City Council Meeting Minutes dated 1/24/2022

b. Reports

1. Financial and Bookkeeping – City Administrator, April Knudsen
2. City Administrator Report – City Administrator, April Knudsen
3. Police Department Report – Chief Stephen Carlisle
4. Building Permit Report – Submitted For Review
5. Code Compliance Report – Submitted For Review
6. Municipal Court Report – Submitted For Review
7. Maintenance Department Report – Submitted For Review

Councilmember Brooks made a motion to approve all Consent Agenda items as written; Councilmember Adkins seconded the motion. Votes in favor: Unanimous.

7. City Engineer Greg Phipps Report:

City Paving issues:

City Engineer Phipps stated the five pavement failures on Brutus are due to lack of subbase causing base failures which is not the contractor's fault and the City would have to pay for the repairs. The subgrade failures in Section 2 are due to asphalt issues. Options to repair are 1. Reseal; or 2. Strip and Overlay, which does not address the underlying issue and we will continue to see failures. A letter to the contractor will be presented to Hayden Paving to ask if they will honor their prior agreement to do the seal or any additional repair work at their previously bid pricing before the City goes out for other bids or goes to their Maintenance Bonding Company.

Phase 4 – The acquisition of the road bond is still outstanding from the developer.

City Drainage Improvements:

Waiting on a walk through with Council on Venus Ditch.

Updates were given on the Michelangelo and Shrek Outfall projects and the revised plans that are being explored prior to obtaining new estimate.

8. **ORDINANCE NO. 205-22 – AN ORDINANCE OF THE CITY OF ROMAN FOREST, TEXAS, REPEALING AND REPLACING CHAPTER 28, ARTICLE II, "WEEDS, BRUSH, RUBBISH, AND OTHER UNSIGHTLY MATTER;" AUTHORIZING THE CITY COUNCIL OF THE CITY OF ROMAN FOREST, TEXAS, PURSUANT TO CHAPTER 342, TEXAS HEALTH AND SAFETY CODE, TO DESIGNATE AND DECLARE UNLAWFUL CERTAIN CONDITIONS PERTAINING TO UNSANITARY AND HEALTH HAZARDS; PROVIDING DEFINITIONS; PRESUMPTION AS TO PERSONAL PROPERTY; PROVIDING FOR DISCOVERY NOTICE TO ABATE AND COST AND EXPENSES, MINIMUM CHARGE, ASSESSMENT AND COLLECTION; ABATEMENT OF DANGEROUS WEEDS; PERFECTING, ENFORCING LIEN AND RELEASE; PROVIDING FOR ADMINISTRATION OF FINANCES; PROVIDING FOR AWARDED OF CONTRACTS BY CITY AND OWNER OR OWNERS FOR REMOVAL OF UNLAWFUL CONDITIONS; PROVIDING \$500 PENALTY FOR FAILURE TO ABATE; PROVIDING FOR SUMMARY ABATEMENT; PROVIDING SAVINGS CLAUSE; REPEALING CITY ORDINANCE NO. 205 DATED JULY 15, 1991 AND ALL CONFLICTING ORDINANCES; PROVIDING A TEXAS OPEN MEETINGS ACT CLAUSE; AND PROVIDING AN EFFECTIVE DATE AFTER PUBLICATION.**

Councilmember Mullane made a motion to amend and approve the ORD 205-22 as written; Councilmember Brooks seconded the motion. Votes in favor: Unanimous.

9. **ORDINANCE 266-20 - AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF ROMAN FOREST, TEXAS, DECLINING TO APPROVE THE CHANGE IN RATES REQUESTED IN ENTERGY TEXAS, INC.'S ("ETI" OR "COMPANY") STATEMENT OF INTENT FILED WITH THE CITY ON JANUARY 31, 2022, AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE WAS CONSIDERED WAS OPEN TO THE PUBLIC AND IN ACCORANCE WITH TEXAS LAW.**

Councilmember Adkins made a motion to decline approving the rate increase requested by Entergy Texas, Inc.; Councilmember Mullane seconded the motion. Votes in favor: Unanimous.

10. Councilmember Lori Jo Koepsel – Position 1 resignation letter.

Councilmember Brooks made a motion to accept the resignation of Councilmember Koepsel; Councilmember Mullane seconded the motion. Votes in favor: Unanimous.

11. Filling the Vacancy of Council Position 1.

Tabled - No Action taken.

12. David Thornberry's request for the City to annex additional lots.

Mr. Thornberry is requesting the City to annex additional lots he owns which are not in public utility district. There are contiguous lots mixed in with the lots owned by Mr. Thornberry who would need to be involved in the annexation process. City Attorney Forester advised against taking any action on this request at this time pending further research on annexation laws. No action taken.

Mayor Parr called a 5-minute recess at 7:38 p.m.

Mayor Parr reconvened at 7:45 p.m.

13. Adjourn into closed executive session regarding personnel matters as authorized by the Texas Government Code § 551.074.

Mayor Parr opened the closed executive session at 7:45 p.m.

Mayor Parr closed session at 7:51 p.m.

Mayor Parr reconvened the city council meeting at 7:51 p.m.

14. Action taken from closed executive session related to personnel matters:

It was recommended that Chief Carlisle no longer have the title of Deputy Assistant City Administrator as there was not a need for him to assume that position.

Councilmember Mullane made a motion to withdraw the prior motion appointing Chief Carlise as Deputy Assistant City Administrator; Councilmember Brooks seconded the motion. Votes in favor: Unanimous.

15. CITY COUNCIL INQUIRY/REQUESTS FOR FUTURE AGENDA ITEMS

Councilmember Mullane would like to add the sign ordinance and costs to the March agenda.

16. ADJOURNMENT

Councilmember Brooks made a motion to adjourn the meeting; Councilmember Adkins seconded the motion. Votes in favor: Unanimous.

There being no further business, Mayor Parr adjourned the meeting at 7:56pm.

SUBMITTED BY: Kelly Belmore
KELLY BELMORE, CITY SECRETARY
CITY OF ROMAN FOREST



DATE APPROVED: 3/28/22

Chris Parr
CHRIS PARR, MAYOR
CITY OF ROMAN FOREST