



**City Council, City of Roman Forest, Texas**  
**2430 Roman Forest Boulevard, Roman Forest, TX 77357**  
**Special City Council Meeting Minutes**

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**Tuesday, January 4, 2022**

**6:00PM**

**City Council Chambers**

**Mayor Chris Parr**

**Council Member Lori Jo Koepsel – Position 1**

**Council Member Nelda Adkins – Position 2**

**Council Member David Mullane – Position 3**

**Council Member Greg Partin – Position 4**

**Council Member James Brooks – Position 5**

Minutes of the Special City Council Meeting, City of Roman Forest, noticed pursuant to the Texas Open Meetings Act, held on January 4, 2022, 6:00 p.m.

1. CALL TO ORDER:

The workshop was called to order by Mayor Parr at 6:01 p.m.

2. INVOCATION:

Led by Former City Administrator Liz Mullane

3. PLEDGE OF ALLEGIANCE:

Led by Mayor Parr

4. ROLL CALL:

By City Secretary Belmore who certified that a quorum was present:

Mayor Parr - Present  
Councilmember Koepsel - Present  
Councilmember Adkins – Present  
Council member Mullane – Present  
Councilmember Partin - Present

Absent: Councilmember Brooks, City Attorney Foerster, City Engineer Phipps.

Officials/staff present: City Administrator Knudsen, Former City Administrator Mullane, Chief Carlisle, City Secretary Belmore.

5. CITIZEN INQUIRIES – NOT TO EXCEED THREE MINUTES

Wayne Matthews – 2419 Michaelangelo – Requested an update on the work to be done on the Michaelangelo ditch work and FEMA contract. Wanted Council to know that a tree fell into his yard and the ditch and that the ditch needs to be managed due to safety issues.

Taylor Olsen – 2559 Fountain View – Suggested using Hubbard Park as a dog park. He is willing to volunteer to get dimensions, quotes on fencing and help if needed.

Larry Sanders – Voiced his opinion that permits in the city are too high and would like Council to look into a more reasonable fee schedule. Look into a different inspection company to use if possible, getting an electronic marquee sign and use of online information for residents. He mentioned his concern with Kings Colony and other surrounding areas and firearm issues. Announced that his daughter Kerri Larson is working with a rescue group to rescue animals in the area.

6. Discussion and possible action on the purchase of a Mini Excavator.

Councilmember Koepsel made a motion to purchase the Sunward Mini Excavator from Cool River Equipment in the amount of \$52,850.00 with equipment as listed; Councilmember Mullane seconded the motion. Votes in favor: Unanimous.

7. Discussion and possible action concerning **Resolution 438-22 – A RESOLUTION REGARDING A FINANCE CONTRACT FOR THE PURPOSE OF FINANCING A MINI EXCAVATOR.**

Councilmember Koepsel made a motion to approve Resolution 438-22 for the finance contract for the mini excavator on the 7-year term at 3.024%; Councilmember Partin seconded the motion. Votes in favor: Unanimous.

8. Discussion and possible action concerning and construction of a fence around the maintenance building and naming a funding source.

Councilmember Koepsel made a motion to approve the purchase and construction of a fence not tying into the neighbor's fence line with materials stated at the price of \$5904.00 from Capital Outlay-Public Works; Councilmember Partin seconded the motion. Votes in favor: Unanimous.

**ADJOURNMENT**

Councilmember Koepsel made a motion to adjourn the Special City Council Meeting; Councilmember Adkins seconded the motion. Votes in favor: Unanimous.

There being no further business, Mayor Parr adjourned the meeting at 6:41 p.m.

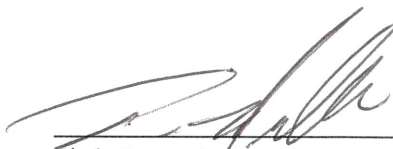
SUBMITTED BY:


  
Kelly Belmore, City Secretary  
City of Roman Forest

DATE APPROVED:

1/24/2022



  
Chris Parr, Mayor  
City of Roman Forest

  
David Mullane  
Mayor Pro Tem