



Notice of Meeting of the City Council of the City of Roman Forest, Texas

2430 Roman Forest Boulevard, Roman Forest, TX 77357

City Council Workshop Minutes

Monday, November 29, 2021

6:30PM

City Council

Chambers

Mayor Chris Parr

Council Member Lori Jo Koepsel – Position 1

Council Member Jill Carlson – Position 2

Council Member David Mullane – Position 3

Council Member Greg Partin – Position 4

Council Member James Brooks – Position 5

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a City Council Workshop of the City of Roman Forest, Texas, will be held at which time the following subjects will be discussed and will be acted upon.

1. CALL TO ORDER:

Mayor Parr called to order at 6:31pm

2. INVOCATION:

Led by Council Member Brooks

3. PLEDGE OF ALLEGIANCE:

Led by Mayor Parr

4. ROLL CALL:

City Secretary Belmore called roll, certified that a quorum was present with the following members in attendance: Mayor Parr, Council Member Mullane, Council Member Partin, Council Member Brooks.

Absent: Council Member Koepsel, Council Member Carlson.

Officials/staff present: City Administrator Knudsen, Former Administrator Mullane, City Attorney Foerster, Chief Carlisle, City Secretary Belmore, Permit Clerk Duke, Code Enforcement Officer Tollett.

5. Discuss and consider **ORDINANCE 315-20 -- AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF ROMAN FOREST, TEXAS, REGULATING THE PARKING AND STORAGE OF MOTOR VEHICLES, TRAILERS, RECREATIONAL VEHICLES; MOTORIZED EQUIPMENT AND TRUCK TRACTORS WITHIN THE CITY OF ROMAN FOREST.**

Discussed and considered presenting Ordinance 315-20 an Ordinance 315-21 with new verbiage at next council meeting for approval.

6. Discuss and consider **ORDINANCE NO. 415-20 -- AN ORDINANCE BY THE CITY OF ROMAN FOREST, TEXAS, REGULATING THE CONSTRUCTION OF FENCES ON RESIDENTIAL PROPERTY IN THE CITY; REQUIRING THE APPROVAL OF A FENCE PLAN AND A PERMIT; SETTING CERTAIN LIMITATIONS ON THE LOCATION OF THE FENCE; PROVIDING GENERAL REQUIREMENTS FOR FENCE CONSTRUCTION AND MAINTENANCE.**

Discussed and considered presenting Ordinance 415-20 with new verbiage at next council meeting for approval.

7. Discuss and consider **ORDINANCE NO. 205 -- AN ORDINANCE OF THE CITY OF ROMAN FOREST, TEXAS, REGULATION WEEDS, BRUSH, RUBBISH, AND ANY OTHER OBJECTIONABLE, UNSIGHTLY, OR UNSANITARY MATTER THAT CONSTITUTE PUBLIC NUISANCES AND PROVIDING FOR INSPECTION AND ABATEMENT.**

Discussed and considered presenting an updated Ordinance 205 with new verbiage at next council meeting.

8. Discuss and consider **ORDINANCE NO. 425-19 – AN ORDINANCE OF THE CITY OF ROMAN FOREST, TEXAS, REGULATING DRIVEWAYS; ESTABLISHING PERMITTING REQUIREMENTS; SETTING MINIMUM SPECIFICATIONS AND INSTALLTION FEES.**

Discussed and considered presenting Ordinance 425-19 with new verbiage at next council meeting.

9. Discuss and consider **ORDINANCE NO. 177-21 – AN ORDINANCE OF THE CITY OF ROMAN FOREST, TEXAS, ADOPTING A CONSOLIDATED FEE SCHEDULE FOR ALL PERMIT FEES AND OTHER FEES CHARGED BY THE CITY OF ROMAN FOREST.**

No action taken.

10. Discuss and consider other Roman Forest ordinances that may be in conflict, have recommended changes or additions, or as needed in response to the changes made or suggested in the ordinances listed above or as requested based upon those discussions.

Discussed and considered presenting any new or repealed Ordinances listed above to be approved at next council meeting.

11. Discuss and consider Tachus Internet Services for the City of Roman Forest.

No action taken with Tachus and will consider the new Suddenlink fiber and possibly set up meeting with AT&T.

12. Discuss and consider Jill Carlson's resignation and action to be taken to fill the position.

Discussed and will consider Jill Carlson's registration letter and possible action to be taken to fill the position.

13. Discuss and consider issues raised in citizen letter.

Will discuss and consider the citizen letter at next workshop.

14. Consider tree lighting ceremony scheduled for December 2, 2021, at 6:00 p.m.

Discussed and considered at 6:00pm, Commissioner Mets will open with prayer and speech, draw ticket to light tree. Dogwood Elementary Choir to sing. Santa and refreshments inside.

15. ADJOURNMENT

Council member Partin made a motion to adjourn the workshop dated November 29, 2021, Council member Mullane seconded. Votes in favor: Unanimous

Meeting adjourned by Mayor Parr at 8:27pm.

CERTIFICATION

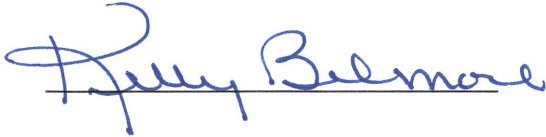
I certify that a true and correct copy of the Notice of City of Roman Forest City Council Workshop and Agenda for **Monday, November 29, 2021**, was posted on the Roman Forest website and on the Roman

Forest City Hall bulletin board located at the front door of Roman Forest City Hall, 2430 Roman Forest Blvd, Roman Forest, TX 77357, a place convenient and readily accessible to the public 24 hours a day, and remained posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATE OF POSTING: November 23, 2021

TIME OF POSTING: 3:07pm

DATED: November 23, 2021



Kelly Belmore, City Secretary
City of Roman Forest

Roman Forest City Hall is accessible to individuals with disabilities through its main entry on Roman Forest Blvd. Parking spaces for individuals with disabilities are available in the north parking lot. City Hall is equipped with restroom facilities that are accessible. Individuals with disabilities who require special assistance or accommodations to attend a City Council meeting must make a request 48 hours prior to the meeting by contacting the City Secretary at (281)399-2660 ext. 101, or fax to (281)689-7573, so that accommodations can be made.

Council Chambers are set up to record audio and video of the meetings. You may be audio and video recorded while in this facility.

Details on Council meetings may be obtained from the City Secretary's Office, or video of the entire meeting may be downloaded from the website. (Portions of the video may be distorted due to equipment malfunction or other uncontrollable factors.)

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

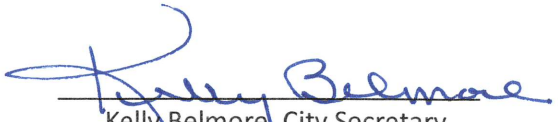
Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and /or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and /or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission, or committee subject to the Texas Open Meetings Act.

I certify that the Notice of City of Roman Forest City Council Workshop and Agenda was removed by me from the City Hall bulletin board located at the front door of Roman Forest City Hall, 2430 Roman Forest Blvd, Roman Forest, TX 77357.

DATE OF REMOVAL: 11/30/21

TIME OF REMOVAL: 7:45am

DATED: 11/30/21


Kelly Belmore, City Secretary
City of Roman Forest

