



City Administrator Monthly Status Report

To: Mayor and City Council

From: Liz Mullane, City Administrator

Date: October 22, 2020

Audit for Fiscal Year Ending 9-30-2019

Audit is finished!! Council will receive audit and financial statement at this meeting.

Audit for Fiscal Year Ending 9-30-2020

As soon as I am able to close the books for this past fiscal year we will begin the new audit.

FEMA CLAIMS

The buildings claim for the pool house has been funded with mitigation. The budget amendment reflects the funding.

The DAC (Direct Admin Costs) from Harvey is on hold until we can provide the number of hours worked. We were originally told that FEMA would just pay a percentage of our total claim but now they want hours. I will be working on that.

Now that the road paving project will be complete this week, we will request reimbursement from FEMA for the Harvey Road Claim. These funds will be reimbursing our CO Funds as they have already been expended from that account. I do not have an amount for the claim yet. There will be remaining funds to be claimed when road work is done in Section 4 with the Developer.

Streetlights in Section 4 and Park

Mr. Thornberry is working with Entergy to get street lighting in Section 4. The streetlights on the boulevard will be added to the city's monthly Entergy bill for the cost of the electricity.

Wells Fargo Bank Account Upgrade

Not started

Ordinance Codification

Our ordinances have been forwarded within MuniCode to legal review this week. We will be receiving feedback from them if there needs to be any necessary changes.

New City Website

Our new website is completed. Each department will be reviewing their pages for any necessary changes.

Other Projects Completed Recently

1. Annual Open Enrollment for Benefits
2. Annual Employee Reviews
3. Continue to train Kris Duke on building permits
4. Hired Nickie Tollett as the new Code Enforcement Officer
5. Hired Joe Ivy as the new Maintenance Supervisor
6. Finalized the rest of the Imelda Insurance Claim
7. Chief and I worked on and finalized our new city logo and city seal – City Seal at the top of the page. City Logo is below

