



Notice of Meeting of the City Council of the City of Roman Forest, Texas

2430 Roman Forest Boulevard, Roman Forest, TX 77357

Regular Council Meeting Minutes

Tuesday, September 15, 2020

6:30PM

City Council Chambers

Mayor Chris Parr

Council Member Lori Jo Koepsel – Position 1

Council Member Jill Carlson – Position 2

Council Member David Mullane – Position 3

Council Member Greg Partin – Position 4

Council Member Conley Wallace – Position 5

This notice was posted pursuant to the Texas Open Meetings Act. Notice was hereby given that a City Council Meeting of the City of Roman Forest, Texas, was held at which time the following subjects were discussed and were acted upon.

1. CALL TO ORDER: Mayor Chris Parr 6:31pm
2. INVOCATION: Led by City Administrator Liz Mullane
3. PLEDGE OF ALLEGIANCE: Led by Council Member Jill Carlson

4. ROLL CALL:

Mayor Chris Parr – Present	Council Member David Mullane – Present
Council Member Lori Koepsel – Present	Council Member Greg Partin – Present
Council Member Jill Carlson – Present	Council Member Conley Wallace – Absent

City Staff present: City Administrator Liz Mullane, Chief Stephen Carlisle, City Secretary Kelly Belmore

5. PUBLIC COMMENTS:

No Comments

6. CONSENT AGENDA ITEMS

- a. Consider and approve the Minutes of the Regular City Council Meeting dated August 18, 2020
- b. Consider and approve the Minutes of a Special City Council Meeting dated August 24, 2020
- c. Consider and approve the Minutes of the Public Hearings and Special Council Meeting dated September 9, 2020
- d. Consider the Financial and Bookkeeping and take any action in connection therewith – City Administrator Liz Mullane
- e. Consider the City Administrator, Maintenance and Compliance Department Reports and take any action required in connection therewith – City Administrator Liz Mullane
- f. Consider the Police Department Report and take any action required in connection therewith – Chief Stephen Carlisle

Council Member Jill Carlson made a motion to approve the all consent agenda items as written, Council Member Lori Koepsel seconded the motion. Votes in favor: Carlson, Koepsel, Mullane, Partin. Wallace – Absent

7. Discuss and consider the status of the following projects and taking of any action in conjunction therewith – Engineer Greg Phipps

City Drainage Improvements

City engineer stated Rebel is still in the city and should be done next week. City engineer will go with Liz to walk thru the punch list.

City Paving Improvements

City engineer stated Hayden is ready to return as soon as Rebel finishes up. They will be addressing Brutus and some other streets with issues as well.

Venus Outfall Improvements

Waiting on cost

8. Discuss and consider possible action concerning **RESOLUTION NO. 428-20 RELATING TO APPROVING A FINANCING BY THE ROMAN FOREST CULTURAL EDUCATION FACILITIES FINANCE CORPORATION IN THE AMOUNT OF \$7,000,000 FOR THE BENEFIT OF COLLEYVILLE COVENANT CHRISTIAN ACADEMY AND RELATED MATTERS**

Council Member David Mullane made a motion to approve **RESOLUTION NO. 428-20 RELATING TO APPROVING A FINANCING BY THE ROMAN FOREST CULTURAL EDUCATION FACILITIES FINANCE CORPORATION IN THE AMOUNT OF \$7,000,000 FOR THE BENEFIT OF COLLEYVILLE COVENANT CHRISTIAN ACADEMY AND RELATED MATTERS** as written, Council Member Greg Partin seconded the motion. Votes in favor: Mullane, Partin, Koepsel, Carlson. Wallace – Absent

Motion Passed.

Resolution No. 428-20 approved.

9. Discuss and consider possible action concerning **RESOLUTION NO. 323-20 – ORDER DECLARING LORI KOEPSSEL ELECTED TO THE OFFICE OF COUNCIL MEMBER POSITION NO. 1 AS AN UNOPPOSED CANDIDATE; DECLARING DAVID MULLANE ELECTED TO THE OFFICE OF COUNCIL MEMBER POSITION NO. 3 AS AN UNOPPOSED CANDIDATE; DECLARING CONLEY WALLACE ELECTED TO THE OFFICE OF COUNCIL MEMBER POSITION NO. 5 AS AN UNOPPOSED CANDIDATE; AND CANCELLING THE ELECTION SCHEDULED FOR NOVEMBER 3, 2020**

Council Member Jill Carlson made a motion to approve **RESOLUTION NO. 323-20 – ORDER DECLARING LORI KOEPEL ELECTED TO THE OFFICE OF COUNCIL MEMBER POSITION NO. 1 AS AN UNOPPOSED CANDIDATE; DECLARING DAVID MULLANE ELECTED TO THE OFFICE OF COUNCIL MEMBER POSITION NO. 3 AS AN UNOPPOSED CANDIDATE; DECLARING CONLEY WALLACE ELECTED TO THE OFFICE OF COUNCIL MEMBER POSITION NO. 5 AS AN UNOPPOSED CANDIDATE; AND CANCELLING THE ELECTION SCHEDULED FOR NOVEMBER 3, 2020** as written, Council Member Greg Partin seconded the motion. Votes in favor: Carlson, Partin, Mullane, Koepsel. Wallace – Absent

Motion Passed.

Resolution No. 323-20 approved.

10. Discuss and consider **ORDINANCE NO. 532-20 – AN ORDINANCE APPROVING AND ADOPTING THE CITY OF ROMAN FOREST, TEXAS BUDGET FOR EXPENDITURES FOR CITY MAINTENANCE AND OPERATIONS, 2016 CERTIFICATE OF OBLIGATION AND FOR DEBT SERVICE FOR THE CITY FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; AND MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT; PROVIDING REPEALING AND SAVINGS CLAUSES; AND PROVIDING A TEXAS OPEN MEETINGS ACT CLAUSE**

Council Member Lori Koepsel made a motion to approve **ORDINANCE NO. 532-20 – AN ORDINANCE APPROVING AND ADOPTING THE CITY OF ROMAN FOREST, TEXAS BUDGET FOR EXPENDITURES FOR CITY MAINTENANCE AND OPERATIONS, 2016 CERTIFICATE OF OBLIGATION AND FOR DEBT SERVICE FOR THE CITY FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; AND MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT; PROVIDING REPEALING AND SAVINGS CLAUSES; AND PROVIDING A TEXAS OPEN MEETINGS ACT CLAUSE** as written, Council Member David Mullane seconded the motion. Votes in favor: Koepsel, Mullane, Carlson, Partin. Wallace – Absent.

Motion Passed.

ORD No. 532-20 Approved.

11. Consider, Adopt, and Set by Order/Resolution the 2020 Ad Valorem Tax Rate for Maintenance and Operations, \$0.4929/\$100.
12. Consider, Adopt, and Set by Order/Resolution the 2020 Ad Valorem Tax Rate for Debt Service, \$0.2025/\$100.00.

Mayor Chris Parr stated "I move that the property tax rate be increased by the adoption of a tax rate of \$.6954/\$100, which is effectively a 2.31 percent increase in the tax rate."

Council Member Lori Koepsel – For
Council Member Jill Carlson – For
Council Member David Mullane – For
Council Member Greg Partin – For
Council Member Conley Wallace - Absent

13. Discuss and consider **Resolution 427-20 – RESOLUTION OF THE CITY COUNCIL OF ROMAN FOREST, TEXAS TO AUTHORIZE A COMMUNITY DEVELOPMENT GRANT BETWEEN THE CITY OF ROMAN FOREST, TEXAS AND THE EAST MONTGOMERY COUNTY IMPROVEMENT DISTRICT NOT TO ESCEED \$5000.00 FOR A MICRO-GRANT FOR THE PURPOSE OF PLAYGROUND EQUIPMENT.**

Council Member Jill Carlson made a motion to approve **Resolution 427-20 – RESOLUTION OF THE CITY COUNCIL OF ROMAN FOREST, TEXAS TO AUTHORIZE A COMMUNITY DEVELOPMENT GRANT BETWEEN THE CITY OF ROMAN FOREST, TEXAS AND THE EAST MONTGOMERY COUNTY IMPROVEMENT DISTRICT NOT TO ESCEED \$5000.00 FOR A MICRO-GRANT FOR THE PURPOSE OF PLAYGROUND EQUIPMENT** as written, Council Member Greg Partin seconded the motion. Votes in favor: Carlson, Partin, Mullane, Koepsel. Wallace – Absent.

Motion Passed.

Resolution No. 427-20 Approved

14. Discuss and consider **Resolution 353-20 – RESOLUTION BY THE CITY COUNCIL FOR THE CITY OF ROMAN FOREST, TEXAS, CHANGING THE REGULAR CITY COUNCIL MEETING DATE**

Council Member David Mullane made a motion to approve **Resolution 353-20 – RESOLUTION BY THE CITY COUNCIL FOR THE CITY OF ROMAN FOREST, TEXAS, CHANGING THE REGULAR CITY COUNCIL MEETING DATE** to the 4th Monday of each month at 6:30pm as written, Council Member Lori Koepsel seconded the motion. Votes in favor: Mullane, Koepsel, Partin, Carlson. Wallace – Absent.

Motion Passed.

Resolution No. 353-20 Approved

15. CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

None Mentioned

16. ADJOURNMENT

Council Member David Mullane made a motion to adjourn the Regular City Council Meeting, Council Member Jill Carlson seconded the motion. Votes in favor: Unanimous Mullane, Carlson, Partin, Koepsel, Wallace – Absent.

Mayor Chris Parr adjourned meeting at 7:27pm

Requests for accommodations must be made 48 hours prior to the meeting. Please contact the City Secretary at (281)399-2660 ext. 101, or fax to (281)689-7573 for information or assistance. I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the City of Roman Forest, is posted on the website and the front door of Roman Forest City Hall, which is readily accessible to the public at all times, by 5:30 pm on September 11, 2020.

/s/ _____

Kelly Belmore, City Secretary

Council Chambers are set up to record audio and video of the meetings. You may be audio and video recorded while in this facility.

Details on Council meetings may be obtained from the City Secretary's Office, or video of the entire meeting may be downloaded from the website. (Portions of the video may be distorted due to equipment malfunction or other uncontrollable factors.)

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144© and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and /or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and /or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.