



# **City of Roman Forest, Texas**

**Fiscal Year October 1, 2022 – September 30, 2023**

**Proposed**

**OPERATING BUDGET**

**GENERAL FUND**

**2016 CERTIFICATE OF OBLIGATION**

**DEBT SERVICE FUND**

Proposed Total Property Tax Rate for 2022 = .6054%

Maintenance and Operations Rate = .4779%

Debt Service Rate = .1275%

A Public Hearing on the proposed budget was held on September 13, 2022 at 6:30pm at 2430 Roman Forest Boulevard, Roman Forest, TX 77357.

A Public Hearing on the proposed tax rate was held on September 7, 2022 at 6:30pm at 2430 Roman Forest Boulevard, Roman Forest, TX 77357.

The members of the governing body voted on the proposed budget and the proposed tax rates on September 13, 2022 as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

**Total Debt Obligations**

Total debt obligation for 2022-2023 fiscal year for the City of Roman Forest secured by property taxes: \$249,287.50

This notice and the FY 2022-2023 City of Roman Forest Budget will be filed with the County Clerk and posted on the City's website upon passage by City Council.

**Mayor**

Chris Parr

**City Council**

Mitchell Davis - Position 1

Nelda Adkins - Position 2

David Mullane - Position 3

Greg Partin - Position 4

James Brooks - Position 5

**Interim City Administrator**

Liz Mullane

**City Secretary**

Kelly Belmore

**Department Heads**

Chief Carlisle, Police Department

Kris Duke, Court Clerk

Brian Stanley, Municipal Court Judge

James Reeves, Maintenance Supervisor

**GENERAL FUND REVENUES****2022-2023**

PROPERTY TAXES	955,184.25
MUNICIPAL COURT	
Municipal Court Traffic Income	115,000.00
Truancy Prevention Fund	5,100.00
Warrant Fees	2,200.00
OMNI Fees State	840.00
OMNI Base Fees	330.00
OMNI Fees Local	238.00
Time Pay Fee Local	78.00
Time Pay Efficiency	1,700.00
State Comptroller Court Cost	93,000.00
Municipal Court Technology Fund	4,200.00
Municipal Jury Fund	102.00
Municipal Court Security Fund	5,100.00
State Judge Technology Fund	185.00
POLICE DEPARTMENT INCOME	
Miscellaneous Income	1,000.00
Contract Services	350,000.00
Training Income	4,000.00
FRANCHISE REVENUE	
Centerpoint Energy	16,000.00
Entergy	35,000.00
Suddenlink	17,000.00
Southwestern Bell/AT&T	2,000.00
Waste Services	9,500.00
BANK INTEREST	1,000.00
CIVIC INCOME	
Pavilion Rental	2,500.00
BUILDING DEPARTMENT	
Permit Admin Fees	15,000.00
Review and Inspection Fees	200,000.00
Permit Fees	87,500.00
Logging Permits	2,000.00
Culvert Permits	10,000.00
City Permit Fee	20,000.00
FEMA GRANT 2016 FLOOD – 4269	55,906.09
FEMA GRANT 2016 FLOOD – 4272	173,881.73
FEMA GRANT HARVEY FLOOD – 4332	67,922.25
TDEM CLFRF	249,020.48
POOL INCOME	
Pool Passes/Party Fees	21,500.00
Pool Concession	4,500.00

**TOTAL INCOME****\$2,528,487.80****GENERAL FUND EXPENDITURES****GENERAL OPERATING**

Administrative Salaries	120,690.00
Secretary Certification Pay	1,500.00
City Secretary Overtime	900.00
Taxes – Employer FICA	74,149.23
Penalties and Fees	300.00
City IRA Contribution	29,078.13
Miscellaneous	2,500.00
Workers Comp Insurance	19,034.00
Liability Insurance	19,298.00
Property Insurance	6,368.00
Dues and Subscriptions	1,800.00
Office Supplies	3,500.00
Kitchen Supplies	650.00
Office Equipment	7,000.00
City Technology Support	8,650.00
Municode Website	2,500.00
Municode Ordinance Codes	2,400.00
Postage	750.00
Accounting Fees	1,000.00
Attorney Fees	18,000.00
Mo. Co. Appraisal District	9,800.00
Audit Fees	15,000.00
Engineering Fees	12,000.00
Publication of Public Notices	2,000.00
Unemployment Insurance	2,000.00
Miscellaneous (Mayor)	1,000.00
Training and Education	4,000.00
City Emergency Expenses	6,000.00
Medical Insurance	93,300.00
Election Expense	5,000.00
Cleaning Supplies	1,600.00
Cleaning Services	6,500.00

**BANK FEES** 1,700.00**UTILITIES**

Electric	7,500.00
Telephone and Internet	2,000.00
Natural Gas	600.00
Water	750.00

**BUILDING AND CODE COMPLIANCE**

Fuel and Oil	1,100.00
Vehicle Maintenance	1,000.00

Education and Training	1,800.00
Uniforms	300.00
Postage	2,000.00
Supplies	650.00
Technology	4,500.00
Technology Support	500.00
Dues and Subscriptions	400.00
Compliance Salaries	59,100.00
Compliance Overtime	1,000.00
Review and Inspection Services	200,000.00
FEMA GRANT 4269 EXPENDITURES	
RFT001D – Shrek Pond Spillway	8,539.00
RFT006C – Road Damages 6	16,626.18
RFT005C – Road Damages 5	15,646.74
RFT001G – RF Park Damages	15,094.17
FEMA GRANT 4272 EXPENDITURES	
RFT001C – 4272 Road Damages 1	51,681.33
RFT002C – 4272 Road Damages 2	58,443.81
RFT004C – 4272 Road Damages 4	16,500.65
RFT005C – 4272 Road Damages 5	2,392.80
RFT003C – 4272 Road Damages 3	44,863.14
FEMA GRANT 4332 EXPENDITURES	
00101 – Pavilion Contents Harvey	5,889.48
00103 – Pool House Contents Harvey	4,614.97
00104 – Pump House Contents Harvey	236.28
00105 – Road Repairs Harvey	15,302.25
City Hall Repairs	3,104.00
Pool/Splash Pad Pumps	1,223.80
Pool House Repairs	28,112.20
Mitigation on Pool House	9,439.27
MUNICIPAL COURT	
Municipal Court Salaries	21,570.00
Court Clerk Overtime	1,000.00
Court Clerk Certification Pay	2,000.00
Judge and Attorney Fees	6,000.00
Municipal Court Technology Fund	4,200.00
OMNI Fees	1,150.00
Time Pay Fees	100.00
Municipal Court Security Fund	1,700.00
State Comptroller Court Costs	93,000.00
State Judicial Support Fee	400.00
Court Education	550.00
Court Software	4,000.00
PUBLIC WORKS	
Major Equipment Purchase	5,000.00
Maintenance Salaries	107,550.00
Maintenance Overtime	9,000.00

Maintenance & Repairs	6,000.00
City Hall Maintenance	4,400.00
Drainage Outfall Maintenance	13,500.00
Road Repair	9,000.00
Traffic Signs	1,500.00
Pesticides and Fogging	2,000.00
Fuel/Oil	3,000.00
Shop Supplies	925.00
Tools/Material Purchase	4,000.00
Uniforms	750.00
<b>POLICE DEPARTMENT</b>	
Police Salaries	589,970.00
PD Overtime	13,000.00
Certification Pay	7,500.00
Certificate Pay	4,836.00
Equipment Allowance	5,626.00
Longevity Pay	5,017.00
Special Duty Differential	4,512.00
Patrol Fuel	35,000.00
Maintenance & Repairs	16,000.00
Community Outreach	1,000.00
Uniforms	3,000.00
Cell Phone	1,300.00
Mobile Data Terminals	4,000.00
Radio User Fees	2,700.00
Records Management System	3,200.00
Technology Hardware Software	12,000.00
PD Technology Support	4,900.00
Office Supplies	4,000.00
Police Supplies	13,000.00
Canine Supplies	2,500.00
Miscellaneous	1,200.00
Training/State School	6,500.00
Telephone	3,400.00
<b>PARKS AND RECREATION</b>	
Lifeguard Salaries	14,500.00
Pool Chemicals	7,000.00
Pool Supplies	600.00
Pool & Splash Pad Maintenance	4,500.00
Park & Pool Utilities	8,000.00
Pool Concession	1,500.00
Miscellaneous	1,650.00
Park Equipment Repairs	5,000.00
<b>CAPITAL OUTLAY – Police Department</b>	65,600.00
<b>COVID Local Recovery</b>	249,020.48
<b>Developer Reimbursement</b>	11,300.00
<b>Capital Outlay – Code Compliance</b>	25,000.00

PRINCIPAL	8,337.20
INTEREST	1,632.74
SAVINGS	15,513.95
<b>TOTAL EXPENSE</b>	<b>\$2,528,487.80</b>
 <b>NET ORDINARY INCOME</b>	 <b>\$0.00</b>
 <b>TOTAL OTHER INCOME</b>	 <b>\$0.00</b>
 <b>TOTAL OTHER EXPENSE</b>	 <b>\$0.00</b>
<b>NET OTHER INCOME</b>	<b>\$0.00</b>
<b>NET INCOME</b>	<b>\$0.00</b>



**CITY OF ROMAN FOREST  
2016 CERTIFICATE OF OBLIGATION**

INCOME	
BANK INTEREST	500.00
<b>TOTAL INCOME</b>	<b>500.00</b>
EXPENSE	
DRAINAGE AND ROADS	118,648.62
<b>TOTAL EXPENSE</b>	<b>118,648.62</b>
<b>NET ORDINARY INCOME</b>	<b>\$-118,148.62</b>

**CITY OF ROMAN FOREST  
DEBT SERVICE**

REVENUES	
Property Tax – Debt Service	249,787.50
<b>TOTAL INCOME</b>	<b>249,787.50</b>
EXPENDITURES	
Principal – 2016 CO	140,000.00
Interest Paid – 2016 CO	109,287.50
Paying Agent Fee	500.00
<b>TOTAL EXPENSE</b>	<b>249,787.50</b>
<b>NET INCOME</b>	<b>\$0.00</b>