



Notice of Meeting of the City Council of the City of Roman Forest, Texas

2430 Roman Forest Boulevard, Roman Forest, TX 77357

Special City Council Meeting Minutes

Monday October 4, 2021

6:00PM

City Council Chambers

Mayor Chris Parr

Council Member Lori Jo Koepsel – Position 1

Council Member Jill Carlson – Position 2

Council Member David Mullane – Position 3

Council Member Greg Partin – Position 4

Council Member James Brooks – Position 5

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a City Council Meeting of the City of Roman Forest, Texas, will be held at which time the following subjects will be discussed and will be acted upon.

1. CALL TO ORDER: 6:07 p.m.
2. INVOCATION: Led by James Brooks
3. PLEDGE OF ALLEGIANCE: Led by Mayor Pro Tem Carlson
4. ROLL CALL:

Mayor Chris Parr – Absent
Council Member Lori Koepsel – Present
Mayor Pro Tem Jill Carlson – Present

Council Member David Mullane - Present
Council Member Greg Partin – Present
Council Member James Brooks – Present

Other city employees present – City Administrator Liz Mullane, Chief Stephen Carlisle

5. Adjourn into closed executive session regarding personnel matters as authorized by the Texas Government Code §551.074.

Mayor Pro Tem Carlson adjourned into closed session at 6:10 p.m.

6. Reconvene into open session and take action concerning hiring for the position of City Administrator.

Mayor Pro Tem Carlson reconvened open session at 7:55 p.m. Mayor Pro Tem asked for a ballot vote for hiring a city administrator. Ballot vote was April Knudsen, unanimously. Council Member Koepsel made a motion to hire April Knudsen as city administrator. Council Member Mullane seconded the motion. Votes: Unanimous. Motion passed.

7. CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

No action.

8. ADJOURNMENT

Council Member Keopsel made a motion to adjourn. Council Member Mullane seconded. Votes were unanimous. Mayor Pro Tem Carlson adjourned the meeting at 8:01 p.m.

Requests for accommodations must be made 48 hours prior to the meeting. Please contact the City Secretary at (281)399-2660 ext. 101, or fax to (281)689-7573 for information or assistance. I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the City of Roman Forest, was posted on the website and the front door of Roman Forest City Hall, which is readily accessible to the public at all times, by 6:00 pm on September 30, 2021.

/s/ _____
Liz Mullane, City Administrator

Council Chambers are set up to record audio and video of the meetings. You may be audio and video recorded while in this facility. Details on Council meetings may be obtained from the City Secretary's Office, or video of the entire meeting may be downloaded from the website. (Portions of the video may be distorted due to equipment malfunction or other uncontrollable factors.)

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144© and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and /or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and /or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.